INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

EXECUTIVE COMMITTEE
TELECONFERENCE MEETING

Tuesday, June 14, 2005
11:00 a.m. (EST)

1-888-387-8686 Room # 7389593

Committee Members in Attendance:

1. David Guntharp (AR)
2. Milt Gilliam (OK)
3. Ann Hyde (SC)
4. Ben Martinez (PA)
5. Dori Ege (AZ)
6. Genie Powers (LA)
7. Warren Emmer (ND)

Committee Members Not in Attendance:

1. Harry Hageman (OH)
2. Ed Ligtenberg (SD)
3. Joe Kuebler (GA)
4. Pat Tuthill (ex-officio)

Staff

1. Don Blackburn
2. Ashley Kenoyer
3. Kelli Price
4. Sheila Perry
5. Mindy Spring
6. Xavier Donnelly
Call to Order

- The meeting was called to order at 11:05 am EST by D. Guntharp, Chair. 7 members were present, establishing a quorum.

Approval of Agenda

- Motion to approve the agenda was made by A. Hyde, seconded by M. Gilliam. Motion carried.

Approval of Minutes

- Reading of the minutes was dispensed by consensus. Motion to approve the April 5th minutes was made by W. Emmer, seconded by A. Hyde. D. Ege requested a clarification be made on page 5 under regarding the proposed dues increase. Add: increase to go into effect January 1, 2006 for a 1% increase for FY06 and 2%, thereafter. Motion carried.

Rules Committee

Milt Gilliam

- Rules Committee is scheduled to meet in Lexington June 28th & 29th to finalize the draft rules that were sent out to all Commissioners for comments and feedback last week.
- Rick Masters and Mike Buenger presented amendments for Chapter 5 (Retaking). The committee decided to address this after the Tennessee litigation is resolved.
- Rules Committee is focusing on rule amendments for NACIS implementation and 2.109 (Rule adoption/amendment process).

Training Committee

Ann Hyde

- 4 training sessions have been held in Texas in April and May for county probation officers. Feedbacks from trainings have been positive. One additional training is scheduled for Lubbock Texas in July in which the Commission will be reimbursed for ½ of the training cost.
- D. Blackburn noted that the Commission is not sure if parole is being trained in Texas. A. Hyde noted that Larry Hermance came for 1 day of the training in Lexington.
- D. Blackburn and A. Hyde will be presenting at the APPA workshop in July.
- New Commissioner training will take place at the Annual meeting.

Technology Committee

Don Blackburn

- Several recent meetings have taken place with SoftScape. Issues remain with the BRT and hope to get them worked out by the end of the week.
- Testing is scheduled for July 1 for JAD members.
• System scheduled to be ready August 1 for all states to experiment with before Annual Meeting.
• Integration Specification document is scheduled for release July 1 to allow states to begin writing interface. This document will be sent to Commissioners and IT reps.
• Tentative dates have been set for database training in September and October. The national office is planning on holding 10 training sessions with 10 people in each session with SoftScape. Attendees should be knowledgeable of Compact process and be responsible for administering users in their states, most likely DCAs. Additional training as needed will be done by S. Perry, X. Donnelly, or an appointed regional trainer.
• Implementation date set for December 1.
• Implementation document will be released when training dates are set.
• D. Guntharp complimented Harry Hageman’s efforts.

Compliance Committee
Warren Emmer
• A request was received from Washington for technical assistance. Such requests need to be routed through the Commissioner.
• W. Emmer requested the Compliance Committee have 1 face-to-face meeting at least once a year.
• No update in Oregon
• D. Guntharp noted nothing has changed with the Tennessee litigation.
• W. Emmer noted that Advisory Opinions give an idea of how a court might rule and a good way to assist in keeping states in compliance.
• D. Guntharp stated that Rick Masters is testifying in Massachusetts. D. Blackburn reported that newspaper articles have been published and the Lieutenant Governor is pushing behind Massachusetts passing the Compact legislation.

Finance Committee
Genie Powers
• Cost reduction budget reviewed in April was calculated wrong. The proposed dues increase should have been calculated as a 2% increase instead of 10%. Executive Committee agreed by consensus to go forward with a proposed 2% increase in dues.
• D. Blackburn stated the cost reduction budget reflects a 14% decrease in administrative costs. Committees were also cut. D. Guntharp stated that a Committee can request a meeting and the cost will come from “over expense” Motion made to move all funds in “over expense” to “training” made by W. Emmer, seconded by G. Powers. Motion carried.
• D. Guntharp recommends presenting awards at the business meeting and canceling the awards banquet. Executive Committee agrees by consensus.
• Motion to approve the cost reduction budget presented made by G. Powers, seconded by D. Ege. Motion carried.
Executive Committee

David Guntharp

- Banquet will be cancelled for the Annual Business meeting.
- Discussion on Committee meetings. Executive Committee agreed by consensus that D. Blackburn will host 1 dinner during Committee Meetings and alcohol will not be paid for by the Commission.

East Region

Ben Martinez

- Last East region meeting was May 9th. Topics discussed were NACIS, dues increase, Rules, and the annual business meeting.
- Letter to Senator Spector did not reach him directly. B. Martinez has discussed the matter with the State Council.

West Region

Dori Ege

- Last West Region meeting was held May 24th. Only 1 state was not in attendance. Topics discussed were NACIS, dues increase, Rules, and the annual business meeting.

Executive Director

Don Blackburn

- The ICAOS website received 13,352 hits last month.
- A demonstration of an audience response system will be presented later this month while D. Guntharp is in Lexington.

Annual Meeting

- 79 people have registered for the annual meeting. Up to 3 extra nights can be reserved for $75/night. Deadline for registration is June 15th.
- PPCAA has offered to pay for some states to send DCAs to the annual meeting or to NACIS training.
- Awards banquet and Commissioner gifts have been eliminated for budgetary reasons.
- Reception will consist of cash bar and appetizers. The national office is looking for sponsors.
- D. Ege is getting donations for gift bags.
- Train-the-trainer was originally budgeted at $11,550 for 11 people. 17 people attended and the estimated cost for the training is expected to be $12,200.
- The national office is researching a place to hold the 2006 Annual business meeting. Charleston is not meeting per diem.
- Almost 2,000 bench books have been disseminated. The national office anticipates distributing over 3,000.
- Dispute resolution request between KY and GA has recently been received by the national office.
- The national office will be working with Charles Isley, grant writer, who has a 96% success rate.
- H. Hageman is attending NLECTC conference in Seattle.
• KY, IL, & V. I. do not have a Commissioner appointed. Letters have been sent to the governors. No response has been received. W. Emmer noted that these states have no standing at the annual meeting. D. Guntharp stated he will contact the states that have registered for the annual business meeting and do not have a Commissioner appointed. D. Blackburn noted that IL’s parole director attended the training session in Lexington. IL does not have a state council and is dysfunctional. Kenneth Knox, parole director for IL, is working on getting it moving.

Adjourn

• Next Executive Committee meeting is scheduled for July 12\textsuperscript{th} at 11:00 am EST. The national office will inform Joe Kuebler that the South Region meeting that day conflicts with the Executive Committee meeting and request that he reschedules.

• Motion to adjourn made by G. Powers, seconded by A. Hyde. Meeting adjourned at 12:15 pm EST.