Members in Attendance:
1. Ken Merz  Chairman, MN
2. Milt Gilliam  Vice-Chair, OK
3. Chris Norman  AL
4. Dori Ege  AZ
5. Wayne Theriault  ME
6. Mike McAlister  NH
7. Sara Andrews  OH
8. Kathie Winckler  TX
9. Ed Gonzales  NM
10. William Rankin  WI
11. Pat Tuthill  Ex-Officio, FL

Members not in Attendance:
1. Kevin Kempf  Treasurer, ID
2. Charlie Lauterbach  IA
3. Warren Emmer  Ex-Officio, TX

Guests:
1. Ethel White (TX)

Staff:
1. Harry Hageman
2. Rick Masters, Legal Counsel
3. Sam Razor
4. Kevin Terry
5. Emma Davis, ICJ

Call to Order
Commissioner K. Merz (MN) called the meeting to order at 2:04 p.m. EDT. Ten out of twelve voting members were present. A quorum was established.

Agenda
Commissioner K. Merz (MN) approved the agenda as presented by acclamation.
Minutes
Commissioner D. Ege (AZ) made a motion to approve the minutes from May 18, 2010 as amended. Commissioner E. Gonzales (NM) seconded. The motion passed.

Opening Remarks
Chair K. Merz (MN) opened the floor to the Committee Chairs for reports.

Committee Reports

Rules Committee Report: Commissioner W. Rankin (WI) reported the following:
• The Rules Committee met in May and approved the rules proposals as submitted by the Ad Hoc Committee on Violations and Retaking. The rule is posted for comment on the ICAOS website until August 9.

Training Committee Report: Commissioner D. Ege (AZ) reported the following:
• Rules Training Schedule -
  May 25 & 26 (54 attendees)
  June 9 & 10
  June 25 & 26
  July - no training scheduled
• ICOTS Training for State Administrators -
  Offender Management scheduled for June 22 & 23
• Monthly On-Demand Usage -
  Down in April
• In the Works -
  Training Bulletin for re-submittals
  DCA Training Institute
  Second Joint Meeting
  Preliminary Agenda Drafted
• ICOTS WebEx Training
  Commissioner Training for ABM
• Next Meeting July 6, 2010

Technology Committee Report: Commissioner K. Winckler (TX) reported the following:
• May 26, 2010 Launched ICOTS Release 10.0. Capabilities include:
  − Edit offender core demographics (name, FBI #, race, gender, national origin, ethnicity)
  − Remove incorrect offender demographics (DOB, state ID, SSN, aliases, photos)
  − Edit/change offender special statuses (sex offender, victim sensitive, history of violence)
  − Move compact case from one offender to another
  − Remove criminal cases for withdrawn RFRIs, TREQs, & OVRs (PDFs, criminal cases tab, etc.)
• Upcoming - Release 11.0
  − August/September 2010
  − Contract negotiations may push this release back to Nov 2010, and increase the scope (all remaining outstanding items) will include Offender Residences
• Address more than one primary residence
• Fix primary residence populating incorrectly on PDFs
• Resolve residence information being over-written on old compact activities

• ICOTS Slow Performance Issues
  – Reports began Fri. 5/10
  – Appriss rolled out fix evening of 5/13
  – Followed up with all 16 states
  – 14 states responded by 5/17
    • 10 much better
    • 4 back to normal, no big issues
  – External monitoring continues to confirm performance has improved dramatically since the week of 5/10-5/14

• Performance load test
  – Finalized process with vendor
  – Outlined test user load process with Appriss
  – Appriss will load and activate 1500 test users tonight (initial load test will follow)

• Technical assistance
  – 5 ICOTS trainings conducted via WebEx
    • Michigan x 3
    • Pennsylvania x 2

• Public Portal Usage
  – Average daily up to 5.2 in April

• External ICOTS Reports Usage
  – Reports 4,956 page views and top 10 states since November 2009
  – Graph depicts spikes during rules comment period

• Support Contacts
  – Total support calls in May 731 – includes both issue and non-issue calls

• Last Four Months
  – Total calls remain high

• Commissioner W. Theiault (ME) questioned the increase.
• Commissioner K. Winckler (TX) clarified an increase in support is expected during rule change months and software release updates.
• The National Office at the request of the Committee will assemble pertinent history data and present a chart at the next meeting.
• Executive Director H. Hageman reported Appriss response time has improved 50-60% since the implementation of a third party vendor contracted for live monitoring of ICOTS. The vendor will perform a load test this week - 100 – 1,500 users will run concurrently with open scripts. The results will be reported out next month.
• The new ICAOS/Appriss Contract is currently under review by Appriss legal counsel.
• Commissioner K. Winckler (TX) expressed her concern in the area of quorum for meetings.

**Compliance Committee Report:** Commissioner M. McAlister (NH) reported the following:

• The Compliance Committee met today to discuss the lack of response by Puerto Rico to appoint a Commissioner. The Committee agreed the Commission has exhausted all informal
compliance attempts and that Puerto Rico is in default. The Compliance Committee passed a motion to present to the Executive Committee a formal recommendation to take legal action.

- R. Masters, Legal Counsel, advised the Executive Committee to move to Executive Session in accordance with Article XII regarding discussion of legal matters.
- **Commissioner D. Ege (AZ) made the motion to move to Executive Session. K. Winckler (TX) seconded. The motion passed.**
- **Commissioner D. Ege (AZ) made the motion to end the Executive Session. K. Winckler (TX) seconded. The motion passed.**
- **Commissioner M. McAlister (NH) made the motion that the Executive Committee recommend the Commission take legal action against Puerto Rico to resolve their non-compliant issue and recoup associated legal fees and costs. Commissioner D. Ege (AZ) seconded. Commissioners M. McAlister (NH) and D. Ege (AZ) accepted the friendly amendment to replace recommend with authorize. Motion passed unanimously by a roll call vote.**

**DCA Liaison Committee Report:** H. Hageman, Executive Director, reported:
- The Committee did meet to prepare for the DCA face to face meeting in Lexington in August.

**Finance Committee Report:** Chair K. Merz reported:
- Commissioner K. Kempf is coordinating a meeting of the Ad Hoc Committee on Dues.

**Region Reports:**

**East Region** Commissioner W. Theriault (ME) reported:
- The East Region again failed to have a quorum on May 27 and have rescheduled a meeting for June 24.
- Chair K. Merz noted that both he and Executive Director H. Hageman have encouraged the East Region Commissioners to participate in the region meetings.

**South Region** Commissioner C. Norman (AL) reported:
- The South Region has not met since the last Executive Committee meeting.

**Midwest Region** Commissioner S. Andrews (OH) reported:
- The Midwest Region met last week. The attending states reported out and Executive Director H. Hageman provided updates to the group.

**West Region:** Commissioner D. Ege (AZ) reported:
- The West Region met and plans to meet again in July with a focus on rule amendments.

**Executive Director Report:** Presented by Executive Director H. Hageman

**Audit Program Pilots**
- Finishing up pilots in FL and UT
- Annual audits will begin in July with AL, AK, AZ and AR

**2010 DCA Training Institute**
- Registration is now available online
2010 ABM
- Registration will begin in July

Budget Impacts
- KY legislature increased the employers contribution to the KERS
  2011 - 16.98% of salary
  2012 - 19.82% of salary
- Replaced two five year old projects LCD projectors
  Sold older models to ICJ

Annual Report
- Expand the report to include data on the following items at a cost of $4,000:
  - Reason and justification for RFRIs and Transfer request
  - Conditions of supervision
  - Means of support
  - Investigation decisions
  - Case closures reasons, explanation and employment at time of closure
  - Offender residence information
  - Response to violation reports
- The Committee discussed the advantages and disadvantages of the compilation of the
  data, the usage and the inclusion in the annual report.
- Commissioner K. Winckler (TX) made the motion to authorize the Executive
  Director to spend up to $4000 for new ICOTS data from Appriss. S. Andrews
  (OH) seconded. The motion passed.

Victims Representative Report: Presented by Victims Representative P. Tuthill (FL)
- Representative P. Tuthill (FL) proposed the creation of a new Ad Hoc Committee for
  Victims’ Issues comprised of three victims representatives and three commissioners.
- Chair K. Merz suggested that Region Representatives ascertain from their respective regions
  interest in serving on the proposed ad hoc Committee.

Legal Counsel Report: Presented by R. Masters, Legal Counsel

Puerto Rico
- The enforcement issue was addressed during the Compliance Committee report.

Appriss Contract
- Status updated Executive Director H. Hageman during the Technology Committee report.
- R. Masters, Legal Counsel, clarified that the existing contract between ICOAS and Appriss
  includes an automatic renewal provision and governs during the process to amend the
  contract.

Advisory Opinions
- Three outstanding requests for legal opinions:
  1. The Statue Washington passed regarding re-classification of offender categories
     otherwise supervised by the Washington Department of Corrections.
2. California and the non-revocable parole statute.
3. The Training Committee requested an answer to the question: Can a sending state retroactively modify an active supervision case to unsupervised status and if so, what is the effect under the compact.

OLD Business

ABM 2010 Agenda
- The Committee discussed the revised agenda and made additional changes which will be presented for approval at the next meeting.

NEW Business
There was no new business.

Adjourn
Commissioner M. Gilliam (OK) . Ege (AZ) made a motion to adjourn. Commissioner S. Andrews (OH) seconded. The motion passed. The meeting adjourned at 3:43 p.m. EDT.