Members in Attendance:
1. Milt Gilliam  Chairman, OK
2. Sara Andrews  Vice-Chair, OH
3. Charlie Lauterbach  Treasurer, IA
4. Dori Ege  AZ
5. Cathy Gibson-Beltz  NE
6. Kathie Winckler  TX
7. Jane Seigel  IN
8. Chris Norman  AL
9. Mike McAlister  NH
10. Cheryl Marlow  HI
11. Scott McCaffery  ME
12. Rick Masters  Legal Counsel

Members not in Attendance:
1. Kim Madris  NV
2. Pat Tuthill  Ex-Officio, FL

Guests:
1. Ethel White  TX
2. Regina Grimes  TX

Staff:
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Kevin Terry
5. Xavier Donnelly
6. Mindy Spring

Call to Order
Chairman M. Gilliam (OK) called the meeting to order at 2:02 pm ET. Eleven voting members were present, establishing the quorum.

**Agenda**
Chairman M. Gilliam (OK) moved the Training Committee report to the end of the agenda per D. Ege’s request.

Commissioner S. Andrews (OH) moved to approve the agenda as amended. Commissioner C. Gibson-Beltz (NE) seconded. Agenda approved as amended.

**Minutes**
Commissioner J. Seigel (IN) moved to approve the minutes from March 11, 2013. Commissioner S. Andrews (OH) seconded. Minutes approved as written.

**Discussion**
*Rules Committee Report:* Commissioner J. Seigel (IN) stated that the Rules Committee will be meeting on May 3, 2013 via WebEx.

Commissioner J. Seigel (IN) suggested the regions meet before May 3rd to review the alternative proposals. The Rules Committee members will attend regions meetings to ask the regions to reconsider or withdraw the original proposals.

*Technology Committee Report:* Commissioner K. Winckler (TX) presented her report to the Committee:

- **ICOTS Help Desk**
  - 212 tickets were created in March 2013, a 47% increase from February 2013
  - 12 known ICOTS issues are documented in the Knowledge Base

- **Public Web Portal** had 1,169 clicks in March 2013, a 19.2% increase from February 2013.

- **ICAOS Website**
  - All website visits:
    - March 2013: Over 32,000
      - Up 9.2% from February 2013
    - Mobile visits:
      - March 2013: Over 1,900
      - Up 16.4% from February 2013
      - Accounted for 6.0% of all website traffic

- **Victim Notification Project**
  - The National Office met with Appriss on March 7th

- **Violation Report Enhancement ICOTS Release** is on schedule
  - User Acceptance Testing to occur April 12th – 24th
Compact office training will be scheduled for the week of April 29th - May 3rd
Launch is scheduled to go live May 22\textsuperscript{nd}

- Proposed Rule Amendments
  - Staff is working with Appriss to generate cost estimates for each proposal
  - Rough estimates will be delivered to National Office by April 19\textsuperscript{th}

\textit{Compliance Committee Report:} The Compliance Committee met on April 2, 2013 to discuss the Washington’s complaint against Kansas. The Committee found Kansas in default for not issuing the nationwide warrant. The Committee asked for further investigation of Kansas actions that it took prior the probation was terminated. The Committee defers any further recommendation until its gets the results of the investigation. The Committee also discussed retaking rules and was in consensus that these rules should be reexamined and aligned with the best practices. Commissioner M. McAlister will discuss the issue in more details at the face-to-face meeting if needed.

\textit{Finance Committee Report:} Commissioner C. Lauterbach (IA) stated that the Commission is in good financial health. The Commission is 8\% under budget.

\textbf{Region Reports:}
\textit{East Region:} The East Region will meet on April 24, 2013.

\textit{South Region:} The South Region will meet on April 18, 2013.

\textit{Midwest Region:} The Midwest Region will meet on April 10, 2013.

\textit{West Region:} The West Region will meet on April 17, 2013.

\textbf{Executive Director Report}
Executive Director H. Hageman presented his report to the Committee:

\textbf{Commissioners Changes/Vacancies}
- CA  No new information (vacant since 11/12)
- CT  Commissioner Arnone retired on March 18, 2013
- KS  in the process of interviewing candidates (vacant since 1/13)
- TN  Commissioner’s position is vacant since October 3, 2012

\textit{California Default}
The national office has not received any responses from California.

\textit{State Councils}
- VI  The US Virgin Islands are seeking an amendment to the current legislation to remove the requirement that each of the Governor’s nominees must appear before the Legislature, which has presented an obstacle to making appointments. They expect it to pass the legislation this spring.
CA and AK States have not complied with the policy to provide a State Council update after repeated reminders

Other

Retired commissioner W. Emmer agreed to serve as the investigator for the WA complaint case.

The national office is working with Appriss to determine the cost for the proposed rule amendments.

The national office met the N-DEx staff on March 20, 2013.

The national office completed March compliance audits for NH, MI, UT and VA. April audits include AL, DC, ND, NE and TN.

The NSA sent the Commission an invitation to do a workshop at their June Conference in Charlotte, NC.

CSG accounting submitted to IRS our final tax return as a nonprofit organization.

Barno completed the course work and exams and obtained the Certifies Meeting Professional (CMP) designation.

Sam is the proud father of a new baby girl.

Legal Counsel Report: Legal Counsel R. Masters will attend the Prosecutor conference in Little Rock, AR.

He stated that Virginia continues to try to secure a spot for ICAOS training on the agenda for Prosecutors and Judges Conferences.

Training Committee Report: Commissioner D. Ege (AZ) presented her report to the Committee:

Training Committee News

- Meeting –April 3, 2013
  - Vice-Chair Vacancy
  - Plan finalized for OVR Training
    - Administrative training for Compact Offices
    - PPTs updated with new screen shots before launch
- Arkansas Prosecutor Training (April) – Rick
- ABM Training will focus on Rule Proposals

Training Attendance Stats

- On demand-Last 30 days
  - Over 150 unique attendees
- General Rule
Upcoming Trainings

- **Mini-Trainings**
  - Eligibility for Transfer & Reporting Instructions March 21st (27 attendees)
  - Significant Violations March 26th (30 attendees)
  - Violent Offenders/Absconders March 27th (22 attendees)
  - Probable Cause Hearing March 28th (26 attendees)

**New Business**

CA Default: Legal Counsel R. Masters stated that California still has time left to reply to the default letter.

Spring Executive Committee Agenda: The Committee decided to have the following items on the agenda:

- 2013 ABM agenda
  - Panel ideas (possibly prosecutors)
  - Speaker
  - Rule Presentation
- FY15 budget
- Executive Director Evaluation and Staff COLAs
- Audit results and audit strategy for the upcoming year
- DCA mentoring program
- PREA
- California Default
- Border City Related Issues (TX)
- Retaking Rules issues (NH)
  - Review proposals
  - Discharge in lieu of retaking

Adjourn

Commissioner S. Andrews (OH) moved to adjourn. Commissioner M. McAlister (NH) seconded.

The meeting adjourned at 3:04 pm ET.