Members in Attendance:

1. Genie Powers           Vice-Chair, LA
2. Scott Taylor           Treasurer, OR
3. Gary Tullock           TN
4. Rich Bitel             NY
5. Dori Ege               AZ
6. Ann Clarke             SC
7. Ken Merz               MN
8. William Rankin         WI

Guests

1. Ed McDermott           MA

Members not in Attendance

1. Warren Emmer           Chair, ND
2. Milt Gilliam           OK
3. Robert Guy             NC
4. David Guntharp         AR
5. Rick Masters           Legal Counsel
6. Pat Tuthill            Ex-Officio

Staff:

1. Harry Hageman
2. Ashley Hassan
3. Sam Razor
4. Xavier Donnelly
5. Barno Saturday
6. Kevin Terry  
7. Mindy Spring

**Call to Order**

Vice-Chair G. Powers (LA) called the meeting to order at 11:08 am EDT. Eight out of twelve members were present. Quorum was established.

**Approval of Agenda**

Commissioner A. Clarke (SC) made a motion to approve the agenda, Commissioner S. Taylor (OR) seconded. The agenda was approved.

**Approval of Minutes**

Commissioner K. Merz (MN) made a motion to approve the minutes from March 11, 2008. Commissioner D. Ege (AZ) seconded. The minutes were approved.

**Committee Reports**

*Finance Committee*: The Commission is operating under budget. The Ad Hoc Committee will be meeting in the coming months.

*Rules Committee*: The Rules Committee will be meeting on April 24th, 2008 to discuss possible revision of the definition of *supervision*.

Executive Director H. Hageman will be contacting Chairman W. Emmer (ND) to seek Commissioner P. Quander’s (DC) and Commissioner W. Theriault’s (ME) membership approval for the Rules Committee.

Commissioner W. Rankin (WI) expressed adding a detailed description of the process of adding new committee members to the orientation manual.

*Annual Meeting 2009 sites*: Executive Director H. Hageman gave a detailed overview of Reno and St. Louis hotel site visits. The National Office’s recommendation was to have the Annual Business Meeting 2009 in Reno, NV. The Committee had discussion on this matter.

Commissioner S. Taylor (OR) made a motion to accept the National Office recommendation for Reno, NV. Commissioner W. Rankin (WI) seconded. The motion passed with one dissent.

*Training & Education Committee*: Commissioner A. Clarke (SC) informed the Committee about the recent and upcoming WebEx sessions, on-site trainings in Anchorage, AK and San Antonio, TX, and the Victims’ Workshop in Atlanta, GA.
Commissioner A. Clarke (SC) gave an overview of the on–demand usage statistics by quarter.

The Training Committee will be meeting on April 23rd, 2008 to review the ICOTS training developments.

Commissioner W. Rankin (WI) mentioned that he received a request to train judges in the US Virgin Islands.

Technology Committee: MIS Project Manager S. Razor gave an overview of the ICOTS project:

- ICOTS Pilot meeting on April 4, 2008 – discussed the current progress of pilot states
- ICOTS workgroup met on April 3, 2008 to review the last set of screens developed
- Remaining screens to be released on April 14, 2008
- Development to be concluded on April 14, 2008
- Training materials to be finalized by May 2008
- Pilot launches by June 2008

Compliance Committee: The Compliance Committee will be meeting on April 9 and 10, 2008 in Lexington, KY. Vice-Chair M. Walsh will be leading this meeting.

The Compliance Committee will discuss cases that involved interstate compact transfers in Massachusetts, a compliance process and Self-Assessment Manual.

Region Reports

East Region: Commissioner R. Bitel (NY) is working on a scheduling a region meeting on May 6, 2008. Rebecca Martinez-Jimenez was appointed as a new commissioner for Puerto Rico.

South Region: Commissioner G. Tullock (TN) informed the Committee about the upcoming regional meeting on April 15, 2008.

Midwest: The Midwest Region met on March 13, 2008 to discuss the Sex Offender Rule, ICOTS pilot states and transfer procedures. Next meeting is scheduled for May 8, 2008.

Ellen Brokofsky is appointed as a new commissioner of Nebraska.

West Region: Commissioner D. Ege (AZ) informed the Committee that the West Region had met on March 11, 2008 to discuss ICOTS progress and implementation, state council issues, training and judges’ decisions that allow offenders to go out of state without supervision.
The Region will meet again on June 10, 2008.

**Executive Director Report**

Executive Director H. Hageman presented the Executive Director’s report:

- Working on Executive Committee Orientation Manual
- Privacy Policy for ICOTS is in a draft stage
- Best practices for procedures and training and the training tips were posted on the Commission’s website
- Cheat sheet/quick reference is being reviewed and will be distributed to increase awareness among judges and offenders
- The Commission’s website has a new discussion forum – Legal Group
- Exploring the possibility of offering CLU credit for legal on demand module
- Executive Director H. Hageman and Victims’ Representative P. Tuthill will participate as presenters in Georgia’s Criminal Justice Coordinating Council on May 20-22, 2008
- Dues letters were sent out for FY09
- There are 22 commissioners that are not on any committee

The Committee had discussion on that matter.

*Victims’ Representative:* Executive Director H. Hageman stated that Victims’ Representative P. Tuthill received non-profit status for her Peyton Tuthill Foundation.

**Old Business**

There was no Old Business.

**New Business**

*Ad Hoc Committee on Treatment in Other Jurisdictions:* Commissioner W. Rankin (WI) informed the Committee that the Ad Hoc Committee met twice in March 2008. The Ad Hoc Committee produced the Final Report and made the following recommendations:

- ICAOS rules should not be amended to allow local agreements between compacting states
- ICAOS rules should not be amended to create special procedures or considerations for the purposes of allowing offenders access to treatment in other jurisdictions

**Adjourn**

Commissioner K. Merz (MN) made a motion to adjourn. Commissioner R. Bitel (NY) seconded. The Committee was adjourned at 12:18 pm EDT.