Call to Order

- D. Guntharp called the meeting to order at 11:02 a.m. EST. Ten of the eleven committee members were present, establishing a quorum.
• Motion to approve the Agenda for this meeting was made by J. Kuebler and seconded by A. Hyde. Motion passed.

Approval of Minutes

• Motion to approve the February 14, 2006 minutes made by K. Merz, seconded by H. Hageman. Motion carried.

Rules Committee Milt Gilliam

• The Rules Committee Meeting in Lexington on February 28 and March 1, 2006 went well.
• The Committee reviewed rules sent back to the committee at the Annual Meeting in October and those sent back to the committee at the January teleconference. The Committee looked at cleanup language and Chapter 5. Mike Buenger attended via conference call to assist with Chapter 5 revisions. Another teleconference will be scheduled in a couple of months to discuss additional rules.
• The Rules Committee will meet again face-to-face the last week of June to come up with final drafts of rules for the Annual meeting in October.

Training Ann Hyde

• During February D. Blackburn was in Minnesota for their State Council Meeting, and facilitated training in Mississippi. March 10th D. Blackburn attended the Connecticut State Council. March 29-30 D. Blackburn will be in Arkansas training approximately 200 participants.
• WebEx trainings on March 8th and 9th went well and more are scheduled for March 14th and 15th and April 4,5,6 and 7th.
• Mike Buenger has been working on Bench book updates. The National Office is creating a database for those who have copies of the bench book. We need additional bench books and have $10,000 left in budget. Currently, 1000 bench books are requested. Costs for printed additional copies were presented.
• M. DePietro mentioned that there has been a problem with getting people to insert the changes into their bench books and he was concerned with the costs. He suggested that we have it loaded on the website for commissioners to print off and distribute themselves.
• R. Oakes proposed that the National Office send the bench books electronically to Commissioners who would have each OIC (officer) print out in there own and hand deliver them to each judge.
• D. Guntharp stated that this is a good idea to keep officers in touch with their judges on this issue.
• D. Blackburn noted that the bench books are the most important action that the Commission has done to educate judges across the country. And, he said that the discussion is good, but there is a problem when some Commissioners will not get these books out to their judges. D. Blackburn acknowledged that the cost is an important issue, but we need to ensure that judges are getting the information that they need about the Compact.
• E. Powers said that the presentation of this to the judiciary is a reflection of the Commission.
• Harry Hageman said that periodically he would be willing to send out new emails with bench book updates to cut down printing costs.
• M. DePeitro asked why we don’t charge for the bench book orders.
• D. Blackburn answered by saying that bench books are the way that the Commission decided it would train judges so the money is spent on the bench books instead of other training costs.
• Discussion arose about charging for bench books, not necessarily judges but other entities to distribute these bench books to judges. D. Guntharp said that the full Commission should vote on this issue.
• Motion made by Harry Hageman to exhaust the remaining $10,000 budget to print as many bench books as we can, seconded by Warren Emmer. Motion carried.

Technology Joe Kuebler

• The Commission hired Rob Miller as a Consultant / Project Manager on a regular basis to work with Softscape.
• Softscape is also working closely with Dori, Chuck, Rob and Joe on the Technical Specifications document. This phase will soon be complete and testing will begin.
• The Technology committee meeting is scheduled for later this week regarding security.

Compliance Warren Emmer

• W. Emmer forwarded a draft for forming an audit system for the Commission. Issues include problems with communication being states.
• D. Blackburn said that he is hearing that there is a lot of discontent out in the field and a good deal of noncompliance with the rules. There is sentiment that we are not doing much more than the old compact to fix these issues. Another problem is that only commissioners are allowed to raise issues to National Office. D. Blackburn stated that we have states that are taking 60 days to say they do not have reporting instructions. We need to do something to get people to file their reports on time. States like California are saying that they do not have the resources or staff to get these reports done on time.
• K. Merz said that the communication piece is another whole dynamic thing. There has to be something to put some teeth into these noncompliance instances.
• M. DePietro asked if the Compliance Committee has talked about graduated sanctions. It might be good for the Rules Committee and the Compliance Committee to sit down together and make sure they have mutual understandings because there is a good deal of overlap between rules and compliance.
• W. Emmer said that we have to look at where we have come from, but now we are at a place that the Rules Committee and Compliance committee could “hammer out” sanctions related rules. He said that there is a lot of work to be done there.
• M. Gilliam agreed with W. Emmer and said that many rules that are being sent back to the Rules committee are sent through frustration. He said that the Commissioners need to be educated again to get the word to the national office so these issues could be dealt with.
• K. Merz said there are problems with timelines and things like that and this has to due with delay in getting NACIS up. Just because National office isn’t getting all the complaints isn’t all bad. He said that he has been able to call another state commissioner and get problem worked out between states.
• D. Guntharp said the reason it is supposed to go through the commissioners is so that the National Office staff will not become overwhelmed with complaints. We need to determine exactly the actions that will be taken before fines are placed so that there is no preferential treatment for any state over another.
• W. Emmer spoke about graduated sanctions, saying, everyone will know the rules on their own and this isn’t something that would be subjective and arbitrary. It would be something that would be clear. This is something that we need to put up on a table and have a good discussion on the pros and cons on all of these things. We need to set up rules more formally than we have in the past.
• W. Emmer said that they do have a large challenge and he supports the idea that the Rules Committee and the Compliance Committee meet together.
• D. Guntharp said that this will be discussed further at the April Exec. Committee Meeting.

Finance Genie Powers

• G. Powers shared with the committee that the Commission is on track to meet the budget this year.

Executive Committee Harry Hageman

• D. Guntharp asked M. DePietro to explain the Memorandum of Understanding between NY and NJ.
• M. DePietro explained the MOU between NY Probation and Parole.
• M. Gilliam noted that one of the reasons for Kelli Price leaving was because of the salary. This was discussed last year, but the Executive Committee should discuss the salary schedule of the National Office staff again. He noted that this is critical that we have a staff that stays in place, and the Commission should be able to compensate the National Office staff accordingly. He suggested that this issue be added to the agenda for the next Executive Committee meeting.
• D. Blackburn stated that he has contacted Sarah Pitt in HR at CSG and asked them to do another market survey for presentation to the Committee in April.

East Mike DePietro

• M. DePietro was upset because of the turnout of the last East Region Meeting. He said that Commissioners need to stop sending DCA’s in their stead because no business can be passed.
• D. Guntharp said that he and D. Blackburn would send out a letter to emphasize the importance of attending meetings.
• D. Blackburn stated that Puerto Rico has not paid its dues. The Commissioner has not responded to any emails sent regarding this issue.
South Robert Oakes

- No activity since the last meeting.
- There are a handful of Commissioners who are simply non-participatory. They will always just send a representative to region meetings. These Commissioners will not respond to phone calls or emails on this matter. R. Oakes said the Commission should not let Commissioners designate anyone to represent them.

Midwest Ken Merz

- The Midwest next meeting is scheduled for April 13, 2006. The last meeting had pretty good attendance.
- K. Merz thanked D. Blackburn for meeting with MN State Council and said that it was very valuable to have D. Blackburn there to explain the Council’s role.

Legal Counsel Report Rick Masters

- The bench book updates are almost complete.
- There is now a signed agreement between New York and New Jersey. NY and NJ cooperated successfully and this mediation can be a model for future dispute resolutions.

Executive Director’s Report Don Blackburn

- Each chair need’s to submit to their FY2007 budgets to work into the overall budget to be presented in April.
- X. Donnelly and D. Blackburn have been working on recording the rules for on-demand training and should be up on the website within the next few weeks.
- Asked for comments on the presentation studio on Rule 3.101.
- WebEx has been working out really well. The National Office has been sending out lists of people trained to Commissioners. M. Gilliam, A. Hyde and D. Ege are going to help out and do some of the Web Ex trainings.
- He mentioned that he just recently attended the Global Justice Committee Regional Subcommittee in Atlanta. We have recently requested for a grant from BJA for an integration toolkit for states to use. We have been using Laura Lee to write the grant.
- Attended GISWG. He said it has been great to keep in touch with this committee that keeps justice departments connected throughout the states. D. Blackburn said this meeting was beneficial to attend this and make connections.
- New staff, Whitney Hall as Exec. Assistant and Stephanie Scott have been hired as Logistics Administrative Coordinator.

Further Discussion

- Ann asked what the status of the money for PPCAA. The Committee discussed this issue.
- On site training for NACIS may not even been necessary anymore since WebEx has come along.
• D. Guntharp suggested Rick draft a letter to put the PPCAA money into the Compact and let the Compact spend the money the way that they feel it beneficial.
• J. Kuebler will discuss the issue with D. Blackburn, Don LaFratta and Rose Anne Bisch and report back to the Executive Committee.
• D. Guntharp said that it will take the Exec. Committee to make this decision on what to do with the money for PPCAA, and this issue should be discussed at the next meeting in April.

**Adjourn**

• Motion to adjourn was made by M. DePietro, seconded by K. Merz. Meeting adjourned at 12:12 p.m.