Members in Attendance:
1. Milt Gilliam Chairman, OK
2. Charlie Lauterbach Treasurer, IA
3. Chris Norman AL
4. Gary Tullock TN
5. Mark Cadotte OR
6. Mike McAlister NH
7. Scott McCaffery ME
8. Kim Madris NV
9. Pat Tuthill Ex-Officio, FL

Members not in Attendance:
1. Kevin Kempf Vice-Chair, ID
2. Sara Andrews OH
3. Kathie Winckler TX
4. Dori Ege AZ

Guest:
1. Henry Mitchell TX

Staff:
1. Harry Hageman
2. Sam Razor
3. Rick Masters Legal Counsel
4. Barno Saturday
5. Kevin Terry
6. Mindy Spring
7. Xavier Donnelly

Call to Order
Chairman M. Gilliam (OK) called the meeting to order at 2:03 pm EST. Eight voting members were present, establishing a quorum.

**Agenda**
Commissioner G. Tullock (TN) moved to approve the agenda as drafted. Commissioner K. Madris (NV) seconded. Agenda approved.

**Minutes**
Commissioner C. Lauterbach (IA) moved to approve the minutes from February 14, 2012 as drafted. Commissioner C. Norman (AL) seconded. Minutes approved.

**Discussion**
*Rules Committee:* Commissioner G. Tullock (TN) informed the Committee that the Rules Committee met on February 16, 2012 to discuss an amendment to Rule 3.101 regarding veterans’ mandatory transfer for medical treatment. The Committee also discussed a request for an advisory opinion for recently amended Rule 3.105.

Commissioner G. Tullock (TN) was appointed as the Assistant Commissioner of the Tennessee Department of Corrections. He will continue serving as the Commissioner for ICAOS.

*Training Committee Report:* M. Spring presented the Training Committee report.

**Training Stats**
- General Rule – 137 attendees (including 2 judges & 18 attorneys from El Paso, Texas)
  - March 7th

**Upcoming Trainings**
- General Rule
  - March 22nd
- Mini-Trainings – Significant Violations & Violent Offenders/Absconders
  - March 20th & 21st

**Work in Progress**
- New ICOTS demos
- New learning management software
- New Mini Training-Eligibility
- 2012 ABM training preparations
- Jail Administrator Training – H. Hageman and M. Spring are working on curriculum.

*DCA Liaison Committee Report:* Commissioner K. Madris (NV) stated that Commissioner C. Placek (ND) agreed to serve as the Vice-chair. The DCA Liaison Committee will be meeting in the upcoming months.

*Technology Committee Report:* Commissioner M. Cadotte (OR) presented his report to the Committee.
- The Technology Committee will meet on March 27, 2012
- ICOTS Releases
  - Release 17.0 – Rule amendment release, launched on February 29, 2012
    - Changes based on cases closure notices are functioning correctly
- No new bugs reported so far
- ICOTS RFP
  - Downloaded 120 times since being published on February 13th
- JusticeXchange MOU was signed by the Commission and Appriss, Inc.
- APPA Grant – Fusion Center Data Exchange
- ICOTS Help Desk
  - 201 tickets were created in February, a 5% decrease from January
  - 21 pending tickets are currently awaiting resolution or documentation as a known bug by Appriss.
- Public Web Portal had 1,039 clicks in February (a 2% increase from January)
- ICAOS Website
  - All website pageviews:
    - January: Over 95,000 (+4% from January)
  - Mobile pageviews:
    - January: Over 2,200 (+5% from January), which accounts for 2.6% of all website traffic

**Compliance Committee Report:** Commissioner M. McAlister (NH) stated that the Compliance Committee met on March 6, 2012 to review the Beasley case. At the meeting, the Compliance Committee passed the following motion:

Commissioner E. Brokofsky (NE) moved to recognize efforts put forth by OH and accept their action plan as an appropriate remedy. Commissioner J. Seigel (IN) seconded.

Commissioner J. Seigel (IN) amended the motion by adding *training may be needed in regards to Rule 5.101, 5.105 & 5.111.*

Commissioner E. Brokofsky (NE) amended the motion by adding *the Compliance Committee finds Ohio in default in regards to Rule 5.111 and recognizes the efforts put forth in their action plan and accepts their action plan as an appropriate remedy.*

Motion passed.

The Committee had a discussion on raised issues with Rules 5.101, 5.105 and 5.111 and whether it was constitutional to hold interstate offenders in jail on a no bail warrant without a reasonable time limit, while waiting for their charges to resolve.

Executive Director H. Hageman suggested requesting an advisory opinion.

Chairman M. Gilliam (OK) suggested continuing discussion at the face-to-face meeting. The National Office will poll the states on their practice with these rules and present the findings at the upcoming meeting.

Commissioner M. McAlister (NH) made a motion to find Ohio in default in regard to Rule 5.111 and would also recognize the effort they put forth in their action and recommend no further action. Commissioner C. Lauterbach (IA) seconded. Motion passed.
The Compliance Committee will be meeting in the upcoming month to discuss the Wiggins’ case.

Finance Committee Report: Commissioner C. Lauterbach (IA) stated that the Commission is operating 9% under budget for this fiscal year. He suggested possibly reviewing the situation with rising airfare prices.

Executive Committee Report: Chairman M. Gilliam (OK) stated that Senator D. Darrington announced his retirement. He suggested recognizing Senator Darrington for his contribution to the Compact.

Region Reports:
East Region: The East Region meeting met on Feb 28, 2012. The Region discussed mandatory retaking, a sex offender rule proposal and committees and states update. Commissioner L. White (PA) volunteered to serve on the Rules Committee. The Region will meet again in the upcoming months.

South Region: The South Region will be meeting on April 19, 2012.

Midwest Region: The Region has not met since the last Executive Committee meeting.

West Region: Commissioner M. Cadotte (OR) stated the West Region met on February 21, 2012. The Region discussed the Northwest shuttle system, statistics on retaking and committees’ update. Commissioner E. Gonzales (NM) volunteered to serve as the vice-chair for the West Region. The Region recommended to the Executive Committee to form an ad hoc committee regarding Rule 2.105 (misdemeanor) and retaking.

Commissioner M. Cadotte (OR) made a motion to form an ad hoc committee to examine rules regarding retaking for misdemeanor cases. Commissioner K. Madris (NV) seconded.

Commissioner C. Lauterbach (IA) suggested the West Region send a proposal to the Rules Committee regarding this issue.

Motion withdrawn.

Executive Director H. Hageman praised the Northwest Shuttle system and offered Oregon assistance in drafting a best practice.

Executive Director Report
Executive Director H. Hageman presented his report to the Committee.

Commissioner Vacancies
- West Virginia – In the process of filling the position

Compliance Audits
Ten of 14 audits are completed. Many states improved when compared to last year’s audit.

Other
- Bureau of Justice Statistics requested some ICOTS information to complete its annual Probation and Parole survey.
- ICJ MOU – billed $600 for February 2012
- Recommendation to revise the airfare limit in the ICAOS Travel Policy
- All but two states have reported their state council’s membership as it is required by the ICAOS State Council Policy. M. Gilliam will contact H. Hageman regarding this issue.
- Nursing Licensure Compact – requested information about the ICAOS Compliance Audit’s procedure.
- Server Migration and On-Demand Training Modules completed successfully.
- H. Hageman and B. Saturday will travel to Pittsburgh, PA for a site visit.

Victims’ Representative Report: Victims’ Representative P. Tuthill sent a letter to Victims’ Representatives to let them know about the upcoming rule changes and to provide with ABM 2011 feedback.

P. Tuthill will report on BJA pilot program – automated standardize victims notification system - in the upcoming months.

P. Tuthill will travel to Denver, CO for a ribbon cutting ceremony at the new forensic laboratory.

New Business
Face-to-face Meeting Agenda: The Committee reviewed the agenda for the upcoming face-to-face Executive Committee meeting.

Chairman M. Gilliam (OK) will send the Committee members a blank evaluation form for the Executive Director.

The Committee added two items to the agenda - conflict with Rules 5.101, 5.105 and 5.111 and the retaking for misdemeanors cases.

The National Office will send out the recommendation on the compliance audit and the budget to the Committee prior to the meeting.

Chairman M. Gilliam (OK) suggested inviting an interesting speaker for the Annual Business meeting in Madison, WI.

P. Tuthill asked to add the Victims and Legal Counselor’s reports to the agenda.

Adjourn
Commissioner M. Cadotte (OR) moved to adjourn. Commissioner G. Tullock (TN) seconded. The meeting adjourned at 3:09 pm EST.