Interstate Commission for Adult Offender Supervision
Executive Committee Meeting Minutes
January 11, 2011
2 pm EST
WebEx

Members in Attendance:
1. Milt Gilliam   Chair, OK
2. Wayne Theriault Vice-Chair, ME
3. Charles Lauterbach Treasurer, IA
4. Dori Ege AZ
5. William Rankin WI
6. Kathie Winckler TX
7. Mike McAlister NH
8. Pat Tuthill Ex-Officio

Members not in Attendance
1. Mark Conrad MA
2. Chris Norman AL
3. Sara Andrews OH
4. Ed Gonzales NM
5. Ken Merz Ex-Officio

Staff:
1. Harry Hageman
2. Sam Razor
3. Rick Masters, Legal Counsel
4. Kevin Terry
5. Barno Saturday
6. Xavier Donnelly
7. Mindy Spring
Call to Order
Chair M. Gilliam (OK) called the meeting to order at 2:03 p.m. EST. Seven voting members were present, a quorum was established.

Approval of Agenda
Commissioner W. Theriault (ME) moved to approve the agenda. Commissioner K. Winckler (TX) seconded. Agenda approved as drafted.

Approval of Minutes
Commissioner W. Theriault (ME) moved to approve the minutes from December 14, 2010. Commissioner K. Winckler (TX) seconded. Minutes approved as drafted.

Discussion
Rules Committee Report: Commissioner W. Rankin (WI) informed the Committee that the National Office did not receive any challenges to the posted Chair’s rule revisions. The revisions took place on December 22, 2010.

The Committee will have a face-to-face meeting in Phoenix, AZ on February 17, 2011.

Commissioner W. Rankin (WI) reminded the Committee that the proposals from standing committees and regions for new or amended rules are due to the National Office by January 31, 2011.

Training Committee Report: Commissioner D. Ege (AZ) presented the Training Committee report:

- Rules Training (WebEx)
  - Resume in February 2011

- DCA Amendment Training (WebEx)
  - January 2011 (3 sessions completed)
  - Positive feedback received
  - All states attended or registered except
    - DE, DC, IN, ME, MT, NY, OK, RI, VI

- Training and Technical Assistance Requested
  - Utah ICOTS training 1/month via WebEx
  - Oregon ICOTS Training Jan 31-Feb 3

- APPA in February 2011
  - DCA A. Precythe

The Training Committee is working on updating ICAOS training materials with recently adopted rules.
Technology Committee Report: Commissioner K. Winckler (TX) presented her report to the Committee.

The Committee reviewed monthly Public Portal usage chart. Since November 2010, there was a heavy increase in Public Portal usage.

The Committee reviewed external ICOTS reports usage chart and Support Contacts for December 2010.

The Committee reviewed ICAOS website statistics. There were 343 website visits from a mobile device in December 2010.

H. Hageman and K. Winckler discussed the final SEARCH report and its recommendation with Appriss.

Compliance Committee Report: The Compliance Committee has not met since the last Executive Committee meeting.

Commissioner M. McAlister (NH) reported that Vermont had resolved the default by appointing a commissioner. The matter is now closed.

Commissioner M. McAlister (NH) reported that California case is still pending. R. Masters will give more detailed report on California issues during his report.

Finance Committee Report: Commissioner C. Lauterbach (IA) reported that there are no new final budget numbers so there is nothing to report since the last meeting.

Ad Hoc on Dues Formula Report: Commissioner C. Lauterbach (IA) informed the Committee that the Ad Hoc Committee on Dues Formula met on January 10, 2011 to discuss the new dues formula. The Ad Hoc Committee moved to hire a statistician to review the present formula and come up with new recommendation.

Commissioner C. Lauterbach (IA) made a motion for the Chair of Ad Hoc Committee on Dues Formula and the National Office to locate a statistician to devise a new dues formula. Commissioner K. Winckler (TX) seconded.

Commissioner C. Lauterbach (IA) made a motion to postpone the previous motion indefinitely. Commissioner K. Winckler (TX) seconded. The motion failed.

The Committee took vote on the previous motion. The motion failed.

Executive Committee Report: Chairman M. Gilliam (OK) continues to work on finding a chair for the DCA Liaison Committee.

Chairman M. Gilliam (OK) asked the Committee members to send him their ideas on issues the Commission needs to address in the near future. For example: budget, recession, number of new
commissioners, new commissioners’ involvement in the compact, etc. The ideas will be discussed at the upcoming face-to-face meeting.

South Region: Chairman M. Gilliam (OK) informed the Committee that the South Region meeting was postponed until January 18, 2011.

Executive Director Report: Executive Director H. Hageman presented his report to the Committee.

• CSG is not available for the officers orientation during the chosen date for the Spring Executive Committee Meeting

The Committee decided to have this meeting during the last week of May.

• Commissioner R. Colón made changes to Spanish translation of the Rules and other trainings materials
• APPA Data Sharing Workgroup scheduled to meet on 2/15 and 2/16/2011 in Orlando
• Dispute between WI and OR resolved
• Vermont appointed K. Tallon as their commissioner
• Commissioner S. Glover (SC) retired. Replacement to be announced.
• Commissioner K. Merz (MN) retired. Minnesota appointed Jill Carlson as their commissioner
• P. Tuthill received the APPA Joe Kegan’s award, nominated by Commissioner W. Theriault.

Commissioner D. Ege (AZ) moved to cover P. Tuthill’s travel expenses to attend February APPA meeting in Orlando, FL and receive J. Kegan’s award. Commissioner W. Rankin (WI) seconded. The motion passed unanimously.

• Based on TN State Council’s request, the National Office contacted CSG for a research project on number of received and sent offenders from the State of Tennessee.
• Sent out the quarterly Incident Report Summary
• Sent out the quarterly Compliance Audit Summary

Victims’ Advocate Report: P. Tuthill informed the Committee that the Ad Hoc on Victims Issues plans to meet in January 2011. The Ad Hoc committee is working on putting together a survey to be distributed among the victims’ representatives and some commission members.

Legal Counselor Report: Legal Counselor R. Masters updated the Committee on California litigation status.

Commissioner W. Theriault (ME) moved to go into Executive Session. Commissioner K. Winckler (TX) seconded. Motion passed.

Commissioner D. Ege (AZ) moved to exit the Executive Session. Commissioner K. Winckler (TX) seconded. Motion passed.

Approved on 02/08/2011. B.S.
The Committee discussed charging the State of California an interest after default.

Chairman M. Gilliam (OK) is opposed for charging the interest before a state is found in default.

The Committee decided to discuss the interest rate issue at its face-to-face meeting.

R. Masters informed the Committee that he is working on two advisory opinions concerning violent offenders and misdemeanor eligibility in regards to hunting related offenses.

**Commissioner K. Winckler (TX) moved that a policy be created that would require that charter be established with the creation of an ad hoc committee. Commissioner W. Rankin (WI) seconded. The motion passed.**

Commissioner K. Winckler (TX), W. Rankin (WI) and R. Masters have been tasked with creating the draft policy.

**Adjourn**

Commissioner W. Theriault (ME) made a motion to adjourn. Commissioner K. Winckler (TX) seconded. The motion passed.

The Committee adjourned at 3:44 pm EST.