Members In Attendance

2. Alexis Bird, Carmen Ayala (PR)
3. Arline Swan (VI)
4. Ben Martinez, Coleen Fickel (PA)
5. Jacqueline Kotkin (VT)
6. John D’Amico, Craig Schindewolf (NJ)
7. Alan Kerrigan (DE)
8. Maureen Walsh, Donald LaFratta (MA)
9. Theresa Lantz, Tracy Johnson, Pamela Mason (CT)
10. Kevin Dunphy (RI)

Staff

1. Don Blackburn
2. Ashley Kenoyer
3. Mindy Spring
4. Kelli Price
5. Sheila Perry
6. Xavier Donnelly

Opening Comments & WebEx  Michael DePietro

- The meeting was called to order by M. DePietro at 10:05 am EST. A roll call was taken by Don Blackburn.
- M. DePietro briefed everyone on WebEx and suggested members attend a demonstration to become familiarized with the system before the National Teleconference in January.
**National Office Update**  Don Blackburn

- **Washington D.C. Trip**
  - One of the trip’s main purpose was to meet with the Bureau of Justice Assistance (BJA)
  - A concept paper was presented on NACIS.
  - A briefing of the project, vision and goals ICAOS expects to achieve through the electronic information system was discussed.
  - BJA has committed assistance to ICAOS through the Integrated Justice Information Systems (IJIS) Institute.
  - This group will fulfill the role of consultants to ICAOS on whether NACIS meets the Global Justice System Requirements.
  - The scope of their assistance will cover the following areas:
    - Review of the functional specifications for NACIS
    - Ensure compliance with GJXML integration specifications
    - Security
    - Performance and outcome measures related to goals
    - Review business continuity

- **NACIS Update**
  - The BJA/IJIS project will not begin until the end of January.
  - We are working with the vendor to complete the Technical Specifications Document.
  - User acceptance testing (UAT) will be delayed until after the BJA process.
  - Final versions of both the Legacy Data and Integration Specification documents will not be released until after this process as well.

- **NACIS Training**
  - Onsite Training in Lexington, KY
  - 1 person from each state, 2 from split states will be trained
  - Online Training from website
  - Live hosted
  - Self-paced
  - Training curriculum and materials for both types of training will be provided

- **Updates**
  - Connecticut Training, November 29
    - 135 people trained
  - Massachusetts Meeting, November 30
  - National Teleconference
    - Speakerphone & mobile phone usage
    - Call Kelli Price (859) 244-8235 to receive help registering or to set up a one-on-one demo.
Rules Committee Update  John D'Amico, Vice Chair

- Rules 3.103 & 3.106 had very little disagreement amongst the committee. These changes will go into effect when NACIS is implemented.
- The Rules Committee discussed pros and cons of the definition of Relocate. M. DePietro shared concerns that 24 of the 53 Commissioners made comments to the Committee; Commissioners are not taking the opportunity to comment when given.
- Discussion of the definition of Relocate from the members of the East Region.

Puerto Rico Request  Alexis Bird

- A. Bird requested states cooperate more in preparing pre-sentence reports. He is frustrated that states do not have the resources to prepare these pre-sentence reports. D. Blackburn explained that this is not a part of the Compact Application process. It is a courtesy that states have done in the past and cannot force the states to comply.

New Business

- B. Martinez requested answers to C. Fickel’s email regarding NACIS. D. Blackburn shared with the region that these items were discussed in his presentation. He went over the following points:
  - Training is not set
  - Training online – Xavier is preparing
  - States will have training materials
  - Monthly newsletter on NACIS
- B. Martinez complimented the WebEx system.
- Please email M. DePietro dates that are out of the question for you to meet in February.

Adjourn

- The meeting adjourned at 11:05 am.