Members in Attendance
1. Maureen Walsh (MA)
2. Peter Barnes (NJ)
3. Frank Herman (NY)
4. Mike McAlister (NH)
5. Wayne Theriault (ME)

Staff
1. Ashley Hassan
2. Kelli Price
3. Xavier Donnelly
4. Kevin Terry

Guests
1. Pam Mason (CT)
2. Tracy Johnson (CT)
3. Kevin Dunphy (RI)
4. Rich Bitel (NY)
5. Margaret Thompson (PA)
6. Colleen Fickel (PA)
7. Patty Malone (MA)
8. Don LaFratta (MA)
9. Craig Schindewolf (NJ)
10. Sandy Layton (NY)
11. Ed McDermott (MA)
12. John Gusz (NJ)


**Members in Not Attendance**

1. A.T. Wall (RI)
2. Alexis Bird (Puerto Rico)
3. Arline Swan (St Thomas)
4. Ben Martinez (PA)
5. Jacqueline Kotkin (VT)
6. Stan Taylor (DE)
7. Theresa Lantz (CT)

- The meeting was called to order at 2:02 p.m. Five of twelve members were present. A quorum was not established.

**Discussion**

- M. Walsh formally announced the recent retirement of D. Blackburn, Executive Director of the National Office. A. Hassan has been appointed the Acting Executive Director. The Executive Committee has selected a Search Committee and interviews are in the process for a new Executive Director.
- M. Walsh discussed the Executive Committee’s decision to approve the DCA’s attending the 2007 Annual Business Meeting.
- M. Walsh requested that everyone be familiar with the Rule Proposals and submit their comments. M. Walsh reminded the Region that when ICOTS is launched, the Commission will incur expenses to change the system if rules change; therefore the Executive Committee is recommending that rules be changed every other year. K. Dunphy added that another benefit is that it will allow the trainers to effectively train their state.
- W. Theriault expressed concerns with regards to not being fully aware of the ICOTS project. Confidentiality due to the pending litigation was the reasoning behind not disclosing too much information. A. Hassan briefed the region on ICOTS. She shared with the region that the vendor will be attending the Annual Business Meeting.
- Discussion centered around the Sex Offender Ad Hoc Committee regarding its progress over the last few months. P. Malone shared with the region that the committee is proposing rules which would provide standards that sex offenders be in a location where he/she is least likely to re-offend.
- C. Fickel addressed the fact that B. Martinez submitted rule proposals to R. Guy in hopes of getting Rules 3.103, 3.106, 5.102, and 5.103 on 2007 Annual Meeting docket. M. Walsh stated she would defer this to B. Rankin, Chair of the Rules Committee or R. Masters, Legal Counsel.

- Meeting adjourned at 2:48 pm EDT.