Members in attendance:
1. Wayne Theriault   Chair, ME
2. Mike McAlister     NH

Members not in attendance:
1. Ben Martinez        PA
2. A.T. Wall           RI
3. Yolette Ross        NJ
4. Brian Murphy        CT
5. Andrea Evans        NY
6. Carl Danberg        DE
7. Arline Swan         VI
8. Mark Conrad         MA
9. [Vacant]            PR
10. [Vacant]           VT

Guests:
1. Shannon Abate
2. Alan Cormier
3. Charmaine Daley
4. Sandy Layton
5. Mike Hayden
6. Carlo Pini
7. Kevin Dunphy
8. Mat Reed
9. John Gusz
10. Debra Alt
11. John DeFeo
12. Ed McDermott

Staff:
1. Harry Hageman
2. Sam Razor
3. Kevin Terry
4. Xavier Donnelly
5. Barno Saturday

Call to Order
Commissioner W. Theriault (ME) called the meeting to order at 11:02 am EDT. Two out of twelve members were present, quorum was not established.

Discussion
Executive Director H. Hageman updated the Region on the East Region ICOTS survey’s results. Thirteen out of sixteen people who completed the survey reported slow ICOTS operation since January 2010. Based on this survey and other reports, the Executive Committee approved the expenditure of $10,000 for the ICOTS performance monitoring by a third party.

Based on the National Office request, Appriss added two additional application services to the system, which improved the ICOTS speed.

Executive Director H. Hageman also noted that the National Office is in the middle of Appriss contract negotiation. The National Office demands additional language to be added to the Contract that requires Appriss some improved performance level.

Due to the lack of quorum, Commissioner W. Theriault (ME) decided to reschedule the meeting until a later date.

Adjourn
Meeting adjourned at 10:17 am EDT.