Interstate Commission for Adult Offender Supervision
East Region Meeting Minutes

February 13, 2009
11:00 am EST

WebEx

Members in attendance:
1. Rebecca Martinez  PR
2. A. T. Wall  RI
3. Arline Swan  VI
4. Wayne Theriault  ME
5. Yolette Ross  NJ

Guests:
1. Ken Merz
2. Carmen Ayala
3. Ed McDermott
4. Kevin Dunphy
5. Laura Queenen
6. Patty Malone
7. Sandra Layton
8. Mike Hayden
9. Alan Grinstead
10. Dale Crook
11. Jeanne Stewart
12. Debbie Alt
13. John O’Brien
14. Kay Longenberger
15. Margaret Thompson

Members not in attendance:
1. Carl Danberg  DE
2. Mike McAlister  NH
3. Ben Martinez  PA
4. Teresa Lenz  CT
5. Jacqueline Kotkin  VT
Call to Order
Chairman K. Merz (MN) called the meeting to order at 11:07 am EST. Five out of eleven members were present. Quorum was not established.

Discussion
Executive Director H. Hageman informed the Region on the ICOTS implementation progress. He mentioned that all states must submit their legacy load data by March 30, 2009.

Executive Director H. Hageman informed the Region that the National Office was working on duplicate offender files, ICOTS user audit, voluntarily incident report, website usage survey and 2010 business meeting’s site visits.

All the Rule proposals must be submitted to the National Office by March 31, 2009. The Rules Committee will discuss these proposals at its face-to-face meeting on April 23, 2009 in Lexington, KY.

Due to inability to constitute the forum, the Region decided to have the interim Region Chair nomination and election via email.

Adjourn
Meeting adjourned at 11:24 am EST.