Members in Attendance:
1. Kim Madris  Chair, NV
2. Kari Rumbaugh  NE
3. Sidney Nakamoto  HI
4. Sheryl Cudney  AZ

Guests:
1. Dori Ege  AZ

Members not in Attendance
1. Karen Tucker  FL
2. Chuck Placek  ND
3. John Gusz  NJ
4. Dawn Persels  OR
5. Kela Thomas  SC

Staff:
1. Harry Hageman
2. Barno Saturday

Call to Order
Chair K. Madris (NV) called the meeting to order at 2:01 pm EST. Four members were present, the quorum was not established.

Chair K. Madris (NV) stated that she was honored to serve as the Chair for the DCA Liaison Committee.

Approval of Agenda
Chair K. Madris (NV) amended the agenda by adding Rescheduling DCA Region Meetings item under the New Business.
DCA S. Nakamoto (HI) made a motion to approve the agenda as amended. DCA S. Cudney (AZ) seconded. The Agenda was approved as amended.

Approval of Minutes
DCA S. Nakamoto (HI) made a motion to approve the minutes from May 19, 2011 as written. DCA S. Cudney (AZ) seconded. The minutes were approved as written.

Discussion
Collaboration with Training Committee in preparation for ABM 2012: Commissioner D. Ege (AZ) suggested meeting with the Training Committee on monthly basis to plan the upcoming Business Meeting’s trainings starting in February/March 2012.

New Business
Rescheduling DCA Region Meetings: Chair K. Madris (NV) expressed the importance of continuing the DCA Region meetings. She will be looking for individuals to chair the region meetings. The Committee decided to have the meetings on quarterly basis.

Chair K. Madris (NV) tabled this agenda item until the next meeting.

The Committee will meet again on Thursday, January 12, 2012 at 2 pm EST.

Adjourn
DCA S. Nakamoto (HI) moved to adjourn the meeting. DCA K. Rumbaugh (NE) seconded. Motion passed. Meeting adjourned at 2:18 pm EST.