Members in Attendance:
1. Geri Miller-Fox  Chair, UT
2. Michelle Buscher   IL
3. Rose Ann Bisch   MN
4. Cathy Gordon   MT
5. Margaret Thompson  PA
6. Regina Grimes   TX
7. July Lohman   VA
8. Donna Pratt   VT
9. Judy Mesick   ID

Members not in Attendance
None.

Guests
None.

Staff:
1. Harry Hageman
2. Kevin Terry
3. Barno Saturday
4. Mindy Spring

Call to Order
Commissioner G. Miller- Fox (UT) called the meeting to order at 3:01 pm ET. All members were present, the quorum was established.

The Committee decided that DCAs can vote on most of the Committee’s issue. By bylaws, only commissioners are permitted to vote on rule proposals.

Commissioner G. Miller-Fox (UT) asked DCAs to invite their commissioners to join the Committee.

Approved on 02.09.15. B.S.
Agenda
DCA C. Gordon (MT) moved to approve the agenda. DCA R. Bisch (MN) seconded. Agenda approved as presented.

Minutes
DCA C. Gordon (MT) moved to approve the minutes from February 20, 2014. Commissioner M. Thompson (PA) seconded. Minutes approved as presented.

Discussion
The Committee members introduced themselves.

The Committee established the region chairs:
• Donna Pratt (VT) – East Region
• Regina Grimes (TX) – South Region
• Rose Ann Bisch (MN) – Midwest Region
• Judy Mesick (ID) – West Region

The region chairs plan to start scheduling the meetings in the upcoming months.

The Committee discussed the frequency of the meetings. The Committee decided that quarterly, the region chair will inquire the agenda items from the region. If there are none, then the meeting can be postponed until later notice.

The region chairs will contact Barno Saturday to schedule a meeting.

The Committee discussed the DCA Mentoring Program. DCA R. Grimes (TX) and J. Mesick (ID) informed the Committee what they have done for the program.

To be involved in the DCA Mentoring program, the commissioner of a new DCA needs to request to initiate the mentoring program.

The Committee discussed trainings ideas. The Committee members will email their ideas to G. Miller-Fox.

The Committee plans to work closely with the Training Committee on the developing of the curriculum for the ABM.

The Committee discussed the role of the DCA Liaison Committee, its vision, and goals.

The Committee established three primary goals:
1. Participate in and make recommendations regarding the retaking procedures and other policies
2. Enhance communication among DCAs and commissioners
3. Promote the DCA Mentoring program. The commissioners can request the program for their DCAs.

Adjourn
K. Thomas (SC) moved to adjourn. C. Placek (ND) seconded. Meeting adjourned at 3:58 pm ET.
Approved on 02.09.15. B.S.