Members in Attendance:
1. Kim Madris   Chair, NV
2. Kari Rumbaugh   NE
3. Sidney Nakamoto   HI
4. Sheryl Cudney   AZ
5. Karen Tucker   FL
6. John Gusz   NJ
7. Dawn Persels   OR

Guests:
1. Dori Ege   AZ

Members not in Attendance
1. Chuck Placek   ND
2. Dawn Persels   OR
3. Kela Thomas   SC

Staff:
1. Harry Hageman
2. Sam Razor
3. Mindy Spring
4. Kevin Terry
5. Barno Saturday

Call to Order
Chair K. Madris (NV) called the meeting to order at 2:01 pm ET. Six members were present, the quorum was established.

Approval of Agenda
DCA K. Tucker (FL) made a motion to approve the agenda. DCA S. Cudney (AZ) seconded. The agenda approved as written.

Approval of Minutes
DCA K. Tucker (FL) made a motion to approve the minutes from May 10, 2012. Commissioner C. Placek (ND) seconded. Minutes approved.

Discussion
Executive Committee Meeting Update: Commissioner K. Madris (NV) was not able to attend the latest Executive Committee meeting.

Old Business
DCA Region Meetings: The Committee decided to continue holding DCA region meetings. DCA region representatives agreed to continue serving as the DCA region chairs.

- East Region Chair - J. Gusz
- South Region Chair – K. Tucker
- West Region – D. Persels
- Midwest Region – K. Rumbaugh

New Business
DCA Day Prior to ABM for Voting Years: Commissioner K. Madris (NV) stated that many DCAs expressed a necessity to meet a day prior to business meeting to discuss rules changes during rule changing years.

The Committee discussed inviting all DCA to the meeting including both DCAs from bifurcating states.

Commissioner C. Placek (ND) expressed his concern about filling the whole day with rule amendment information only.

DCA K. Rumbaugh (NE) suggested having other trainings on problematic rules such as retaking via warrant for significant violation.

Commissioner K. Madris (NV) will attend the Training Committee meeting on October 15, 2012 to discuss whether there is enough information to fill the entire day for DCAs.

Commissioner C. Placek (ND) stated that he is not opposing to the idea however expressed his concern about viability of the project.

Commissioner C. Placek (ND) suggested scheduling DCAs region meetings in the near future to see if any rule proposals arise from these meetings.

The Committee decided to cancel its November 8 meeting and meet on December 13 instead.

Commissioner D. Persels (OR) suggested implementing DCA mentor system for new DCAs.

Approved on 04/25/2013. B.S.
DCA S. Nakamoto (HI) reminded the Committee that this topic was discussed in the past and it was decided the DCA region chair be a mentor for new DCAs in their region.

DCA K. Tucker (FL) stated that the Committee drafted a DCA mentor document in the past.

The Committee decided to postpone the discussion until its next meeting.

**Adjourn**
DCA D. Persels (OR) moved to adjourn the meeting. DCA S. Nakamoto (HI) seconded. Motion passed. Meeting adjourned at 2:34 am EDT.