Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee Minutes

May 19, 2011
2:00 pm EDT

WebEx

Members in Attendance:
1. Wayne Theriault Chair, ME
2. Karen Tucker FL
3. Chuck Placek ND
4. Kari Rumbaugh NE
5. Sidney Nakamoto HI
6. John Gusz NJ

Guests:
1. Dori Ege AZ

Staff:
1. Harry Hageman
2. Sam Razor
3. Kevin Terry
4. Xavier Donnelly
5. Mindy Spring

Call to Order
Chair W. Theriault (ME) called the meeting to order at 2:01 pm EDT. All members being present, a quorum was established. W. Theriault suggested focusing on two major items on the agenda, specifically those related to the upcoming trainings at the 2011 ABM and the 2012 DCA Training Institute. In order to keep the meeting to an hour several proposed agenda items were postpone for later meetings.

Agenda
CA C. Placek (ND) made a motion to adopt the agenda. DCA K. Rumbaugh (NE) seconded. Motion passed.
Minutes
DCA K. Tucker (FL) made a motion to approve the minutes from February 22, 2010. DCA J. Gusz (NJ) seconded. The minutes were approved as drafted.

Discussion
Annual Business Meeting: The Committee reviewed the 2010 DCA Institute participants’ survey to assist in developing a list of potential training topics for this fall’s annual business meeting in Montgomery. The consensus seemed to be that there was benefit in having the DCA’s participate directly in various sessions of the Commission’s ABM and therefore we would limit our DCA training to one session focusing on ICOTS. After considerable discussion focused on the topic and how best to present the material the committee agreed that we would develop a focused panel on DCA relevant ICOTS issues.

Since the various states manage the ICOTS function differently we would attempt to get a representative cross section of states on the panel: big states, intermediate size states, small states and states that address the management of ICOTS differently.

The Committee agreed that the panel should not exceed 6 members and will send their name recommendations to W. Theriault before the next committee meeting.

The panel will not be a free flowing discussion of ICOTS but rather will focus on certain pre-identified issues. W. Theriault will collect the panel discussion questions from the Committee members. The questions and the presenter’s names will be discussed and finalized at the next meeting.

DCA Training Institute: The Committee identified five possible locations for the DCA Institute in 2012 – Louisville, KY, Salt Lake City, UT, Las Vegas, NV (May), Albuquerque, NM (May) and Orlando, FL (April/August/September).

Membership: The Committee discussed expanding its membership.

The Committee will meet again in June 2011.

Adjourn
DCA S. Nakamoto (HI) moved to adjourn the meeting. DCA K. Tucker (FL) seconded. Motion passed. Meeting adjourned at 3:05 pm EDT.