Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee Minutes

May 19, 2009
11:00 am EDT

WebEx

Members in Attendance:
1. Warren Emmer   Chair, ND
2. Anne Precythe   NC
3. Chuck Placek   ND
4. Kari Rumbaugh   NE

Guests
1. Ken Merz   MN
2. Regina Grimes   TX

Members not in Attendance
1. Patricia Malone   MA

Staff:
1. Ashley Hassan
2. Mindy Spring
3. Sam Razor
4. Xavier Donnelly
5. Barno Saturday
6. Kevin Terry

Call to Order
Chair W. Emmer (ND) called the meeting to order at 11:01 am EDT. Four out of five members were present. Quorum was established.

Minutes

Approved on 9/21/2009. B.S.
DCA A. Precythe (NC) made a motion to approve the minutes from April 14, 2009. K. Rumbaugh (NE) requested to add M. Brock to the Subcommittee 2 members list on p. 2. DCA C. Placek (ND) seconded. The minutes were approved as amended.

Discussion
Commissioner W. Emmer (ND) informed the Committee that the Executive Committee approved to schedule a DCA Training Institute in a fiscal year 2011. The Commission will cover expenses of one DCA or a Designee from non-bifurcated states, not to exceed two DCAs or Designees from bifurcated states.

During the non rule-making year, DCAs are invited to attend the Annual Business Meeting at their state’s expense.

Commissioner W. Emmer (ND) appointed P. Malone to serve as the Chair of East DCA Region, K. Rumbaugh as the Chair of Midwest DCA Region and A. Precythe (NC) as the Chair of South DCA Region. C. Placek will be handling the Committee’s Special Projects.

The Committee decided to schedule two Region meetings prior to September 2009.

The Committee decided to extend an invitation to the DCA Region meetings to Training Committee Chair D. Ege (AZ).

K. Rumbaugh and A. Precythe were appointed to serve as liaisons from the DCA Liaison Committee on the Training Committee.

K. Rumbaugh, A. Precythe and C. Placek will put together an agenda and PPT for the first DCA Region meetings.

The Committee decided to include the following items to this agenda:
- DCA Liaison Committee transformation
- The Executive Committee decisions
  - DCA Training Institute
  - ABM (DCA’s non-rule year expenses are not covered)
- Upcoming Survey
- Topics for DCA Training at the 2009 Annual Business Meeting
- Other recommendations on Training for DCAs

The Committee decided to mention briefly the DCA mentoring program as well.

After the first regional meeting, the DCA Region Chairs will provide the DCA’s recommendations to the Training and the Executive Committees.

Approved on 9/21/2009. B.S.
The second DCA Region meeting will consist of follow up on the DCA’s recommendations and preparations for the DCA trainings at the Annual Business Meeting. The meeting will take place no later than September 1, 2009.

C. Placek will be working with the National Office on surveys and best practices that were recommended by the Subcommittees.

The Committee decided not to proceed with the survey suggested by Subcommittee #2, since its questions would be discussed at the Region meetings.

Commissioner W. Emmer (ND) will contact P. Malone (MA) to follow up on Subcommittee #3 findings.

Commissioner W. Emmer (ND) will be working on the West Region DCA Chair’s appointment.

The DCA Region Chairs will welcome newly appointed DCAs in their regions.

Commissioner W. Emmer (ND) informed the Committee that C. Placek was appointed to serve as ND Compact Administrator and was no longer a DCA.

Adjourn
C. Placek (ND) moved to adjourn. K. Rumbaugh (NE) seconded. The meeting adjourned at 11:45 am EDT.