Interstate Commission for Adult Offender Supervision  
DCA Liaison Committee  
May 17, 2007  
2:00 p.m. EST  
WebEx

Members in Attendance
1. Milt Gilliam
2. Henry Lowery
3. Patty Malone
4. Wanda LaCour
5. Rich Bitel
6. Gregg Smith

Members not in Attendance
1. Kevin Kempf
2. Michelle Buscher
3. Sally Skiver

Staff
1. Ashley Hassan
2. Kelli Price
3. Mindy Spring

Guests
1. Don LaFratta

- The meeting was called to order at 2:01 p.m. Six of the nine members were present, establishing a quorum.
- **R. Bitel moved to approve the agenda. H. Lowery seconded. Agenda approved.**
- **H. Lowery moved to approve the March 8, 2007 minutes. R. Bitel seconded.** Minutes approved.

Chair Update
- M. Gilliam shared with the committee that the Executive Committee has decided to pay for one DCA from every state/territory to attend the Annual Business Meeting.
• M. Gilliam would like to discuss in upcoming meetings the issues that were brought forth at the 2006 Annual Meeting by the DCA’s. It is time to start working through these issues.

National Office Update

• A. Hassan shared with the committee that the database project is moving forward. A contract has been signed with a new vendor and the name of the project is now ICOTS. A JAD Session is scheduled in Lexington in June. The Sex Offender Ad Hoc Committee and Rules Committee will be meeting for a second time in Lexington in June. K. Price will be sending out information on the 2007 Annual Meeting the latter part of June.

Change in Committee Members

• M. Gilliam shared with the committee that D. LaFratta from MA has recently had a change in status in MA and will no longer be an active member. P. Malone is the new DCA of MA and will take the place of D. LaFratta.

Teleconferences for DCA’s

• M. Gilliam has been working on a DCA blog with K. Terry from the National Office. M. Gilliam stressed the importance of the blog being a positive form of communication to post various issues and give direction to one another in a positive atmosphere.
• After the final drafts of the Rules are posted and before the Annual Meeting M. Gilliam would like to host Regional Teleconferences with the DCA’s to discuss the Rules. The committee needs to review the final draft rules once they are posted in order to make suggestions. He would also like to have the DCA’s give the committee input, feedback and direction as to what the DCA’s want the committee to accomplish.

Review of Proposed Rules

• M. Gilliam requested that the DCA’s communicate directly with their Commissioner on their comments of the proposed rules.
• General discussion of all the proposed rules.

Adjourn

• G. Smith made a motion to adjourn. R. Bitel seconded. Motion passed. Meeting adjourned at 4:24 p.m. EST.