The meeting was called to order at 11:02 a.m. Eight of the nine members were present, establishing a quorum.

H. Lowery moved to approve the agenda. W. LaCour seconded. Agenda approved.
Chair Update

- M. Gilliam shared with the committee that the Executive Committee has decided to allow the Chairs of the standing committees decide if ‘all’ members have the ability to vote. M. Gilliam has made the decision that all members of this committee have voting ability.
- M. Gilliam has appointed H. Lowery as the Vice-Chair. H. Lowery is an asset to the committee because he is a working Compact Commissioner.
- The committee is comprised of a diverse group, with individuals coming from large and small states, states that are able to effectively communicate with their commissioners and those that are unable to.

National Office Update

- D. Blackburn allowed the committee to have an open discussion by asking him questions.
- W. LaCour asked if the National Office is moving forward on NACIS?
  - D. Blackburn informed the committee that NACIS will no longer be the name of the project. The new name is ICOTS (Interstate Compact Offender Tracking System). The Technology Committee is moving forward and they are in communication with the vendors that have expressed an interest.
- R. Bitel asked if the Commission had cut all ties with Softscape?
  - D. Blackburn shared with the committee that the contract with Softscape has been cancelled.

Development of Goals and Objectives for DCA Committee

- M. Gilliam opened discussion on where the committee needs to go by developing goals and objectives for the committee. Items that were brought forth at the 2006 Annual Business Meeting:
  - DCA Involvement
  - Communication between the Commissioners and DCA’s
  - Training
- G. Smith expanded on Training. He feels that with the constant turnover of DCA’s throughout the country their needs to be an emphasis on training for the day-to-day workers in order to update them on the rules. He also feels that having training at the Annual Business Meeting will enable everyone to get on the same page.
- D. LaFratta would like to rectify the fact that DCA’s do not exist in the new compact. Where do the DCA’s stand? What are they allowed to do?
- R. Bitel expressed the fact that there are fewer ‘working’ Compact Commissioner’s. He feels that the DCA’s could contribute healthy feedback during the Annual Business Meeting. He suggests that all DCA’s are appointed as ex-officio’s to assist their Commissioner and Commission in the decision making process.
D. LaFratta referred to the PPCAA Rules Revised August 2003 document, page 9 Section 1-105 that states:

Section 1-105.
NUMBER OF ADMINISTRATORS/DEPUTY COMPACT ADMINISTRATORS

Each state shall have one Compact Administrator and no more than two Deputy Compact Administrators designated by the Administrator thereof.

Commentary

The framers of the Compact understood that in order to ensure consistency in the interpretation of the Compact and uniformity in application, a limited number of Administrators/Deputy Compact Administrators was necessary. Information shall be channeled through Compact Offices and the Administrator and Deputies are responsible for dissemination.

- D. LaFratta would like the Commission to emulate this into the rules of ICAOS. By doing so, this will define where the DCA’s fit into the system.

- M. Gilliam suggested that the committee take the term PPCAA out of their vocabulary. The committee needs to make their own recommendation on their own merits. PPCAA has a lot of history and everyone has learned from the old compact. G. Smith suggested that the committee use the language ‘in the history of the Interstate Compact’.

- D. Blackburn suggested that the committee propose new language in Section 2 and propose a definition in Section 1. He also suggested that language be drafted in the bylaws. Then propose the language as a committee to the Rules Committee.

- D. LaFratta will work on the language with Patty Malone (Massachusetts Attorney) and submit to M. Gilliam. M. Gilliam requested members to submit any proposals to him.

- M. Gilliam shared a discussion with W. Emmer regarding this committee. There is concern about the direction of this committee. M. Gilliam made a commitment to W. Emmer that this committee will promote positive steps for the compact to grow and make the existing compact even better.

- D. LaFratta referred to a former committee in the history of the compact – the President’s Committee. The DCA’s served at the pleasure of the Commissioners. Is this committee similar to the President’s Committee? M. Gilliam feels this committee is a brand new opportunity. It will be a multi-functional committee incorporating communication and training.

- M. Buscher asked if the Commission will be funding the DCA’s to participate at the 2007 Annual Business Meeting. M. Gilliam stated that it will be discussed at the Spring Executive Committee Meeting. M. Buscher feels that it is a great networking opportunity. M. Gilliam will be sharing with the Executive Committee the importance of the Commission funding the DCA’s travel and
request training to be made available to the DCA’s. D. Blackburn would like the DCA Liaison Committee to formulate the training agenda for the 2007 Annual Business Meeting. M. Gilliam asked the committee to send him their thoughts on an agenda via email.

- D. Blackburn shared with the committee that the National Office, specifically Kevin Terry, is working on a DCA page for the website. Please send ideas on this site to K. Terry, D. Blackburn and M. Gilliam. It will be a password protected site that will include a blog, but input is needed from the DCA’s as to what else is needed for the site. M. Gilliam stated that the blog is intended to provide a positive avenue to communicate effectively between states. D. Blackburn will have X. Donnelly from the National Office set up a blog specifically for this Committee by the end of this week.

**Proposed Schedule**

- Between now and the Annual Meeting the committee needs to review the proposed rules once they are posted in order to make suggestions.
- M. Gilliam expressed his appreciation to the members for their time, talent and contribution to the committee. This is a committee that will develop as it goes along and he appreciated the open, positive discussions today.

**Adjourn**

- R. Bitel made a motion to adjourn. H. Lowery seconded. Motion passed. Meeting adjourned at 12:08 p.m. EST.