INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
COMPLIANCE COMMITTEE MEETING
MINUTES
March 11, 2010
11:00 a.m. EST
WebEx

Members in Attendance:
1. Mike McAlister Chair, NH
2. John Rubitschun MI
3. Ellen Brokofsky NE
4. Chris Norman AL

5. Victoria Jakes Ex-Officio

Guests:
1. Don Matson
2. Jenny Bauer
3. Chris Harris

Members not in Attendance:
1. A. T. Wall RI
2. Genie Powers LA
3. Jane Seigel IN
4. Pat Tuthill Ex-Officio
5. Sally Holewa Ex-Officio

Staff:
1. Harry Hageman
2. Rick Masters
3. Sam Razor
4. Barno Saturday
5. Mindy Spring
6. Kevin Terry
7. Xavier Donnelly

Call to Order

Approved on 12/13/2010. B.S.
Chair M. McAlister (NH) called the meeting to order at 11:04 a.m. EST. Four out of seven voting members were present. Quorum was established.

**Agenda**

Agenda was approved by acclamation.

**Minutes**

Commissioner J. Rubitschun (MI) made a motion to approve the minutes from December 15, 2010. Commissioner C. Norman (AL) seconded. The minutes were approved as drafted.

**Discussion**

The Committee reviewed the annual state council data prepared by the National Office. Based on the reported numbers, Illinois, Louisiana, Maine, Virginia and U.S. Virgin Islands have not established a state council. Delaware, District of Columbia, New Jersey, New Mexico, Puerto Rico, Vermont and West Virginia have not reported their annual state council’s activities.

The Committee reviewed Vermont and Puerto Rico commissioner’s vacancies timeline prepared by the National Office.

Commissioner E. Brokofsky (NE) made a motion to have the Legal Counsel forward a letter to the Governor of Puerto Rico in regards to the obligation to appoint a commissioner. Commissioner J. Rubitschun (MI) seconded. Motion passed.

Commissioner C. Norman (AL) made a motion to have the Legal Counsel forward a letter to the Governor of Vermont in regards to the obligation to appoint a commissioner. Commissioner E. Brokofsky (NE) seconded. Motion passed.

The Committee discussed ICAOS State Council Policy requirements.

Commissioner C. Norman (AL) made a motion to recommend to the Executive Committee that the Chair send a letter to the Governor’s of Illinois and Maine (with copies to the Commissioners) regarding the state’s statutory obligation to appoint a state council. The letter should also reference the availability of Technical Assistance. Commissioner J. Rubitschun (MI) seconded. The motion passed.

Commissioner C. Norman (AL) made a motion to recommend to the Executive Committee that the Chair send a letter to the states that failed to report their annual state council’s activity reminding of their obligation to follow ICAOS policy. Commissioner E. Brokofsky (NE) seconded. Motion passed.

**Adjourn**

Commissioner E. Brokofsky (NE) made a motion to adjourn. Commissioner C. Norman (AL) seconded. The motion passed.
The meeting adjourned at 11:38 am EST.

Approved on 12/13/2010. B.S.