Call to Order

Roll Call

Approval of Agenda

Old Business

New Business
  - Dues Assessment Formula Review

Adjourn
Members in Attendance
1. Scott Taylor, Chair OR
2. Maureen Walsh MA
3. Ken Merz MN
4. Arline Swan VI
5. Wayne Theriault ME

Members not in Attendance
1. Jacqueline Kotkin VT
2. Bobby Halliburton TN

Staff
3. Harry Hageman
4. Ashley Hassan
5. Mindy Spring
6. Barno Saturday
7. Sam Razor
8. Xavier Donnelly

Call to Order
Commissioner S. Taylor (OR) called the meeting to order at 11:02 a.m. EDT. Five out of six members were present. Quorum was established.

Approval of Agenda
Commissioner W. Theriault (ME) made a motion to approve the agenda. Commissioner K. Merz (MN) seconded. The agenda was approved.

New Business
Executive Director H. Hageman presented an outline of the current dues formula. He mentioned that as of December 2007, the Commission was operating 6.5 % under budget.
The Committee examined and discussed pie charts illustrating the dues distribution among different tiers and states.

Executive Director H. Hageman presented the *six tiers* option to the Committee. The original formula remains the same, while the number of tiers is expanded from five to six. It will result in a reduction in dues for seven states ($7,000 each), which equals a 3.5% or $49,000 reduction in total revenue collected from dues.

Executive Director H. Hageman noted that Puerto Rico should be in a higher tier based on current formula calculations.

**Commissioner M. Walsh (MA) made a motion to create a sixth tier for smaller states and a seventh tier specifically for the Virgin Islands. Commissioner W. Theriault (ME) seconded. The motion was approved.**

The Committee concluded that the dollar amount of the dues for the sixth and seventh tiers is to be determined.

The Committee decided to recalculate the dues amount with the extra tiers in order to maintain the current dues revenue.

The Committee agreed to meet after one month to discuss the amended formula.

**Adjourn**
The meeting was adjourned at 11:46 a.m. EDT.