Members in Attendance
1. Sara Andrews  Chair, OH
2. Patrick McGee   MD
3. Jane Siegel    IN
4. Leann Bertsch  ND
5. Keven Pellant  KS
6. Genie Powers   LA

Staff
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Xavier Donnelly
5. Mindy Spring
6. Kevin Terry

Call to Order
Chair S. Andrews (OH) called the meeting to order at 2:10 p.m. EDT. All members were present, establishing a quorum.

Approval of Agenda
Commissioner P. McGee (MD) made a motion to approve the agenda. Commissioner J. Seigel (IN) seconded. Motion passed.

Discussion
The Committee members reported on a risk assessment tool used in their states. Many states use the original or variation of a risk assessment tool developed by the University of Cincinnati. North Dakota uses LSIR as its main assessment tool.

The Committee reviewed its Charter and decided that reliability of using a risk assessment as part of the Interstate Compact transfer process is the priority of the Committee.
Commissioner K. Pellant suggested promoting a common language and raising the awareness of risk assessment tool use among all involved parties. It will be a challenge to promote a statewide use of the tool.

The Committee decided to survey states on their use of a risk assessment tool. The Committee decided to ask region chairs to encourage commissioners to complete the survey. The survey will be open for 30 days. The National Office will send a link of survey results to the Committee members to monitor the progress.

Based on the Committee comments, Executive Director H. Hageman will draft the survey and send it to the Committee for review.

The Committee will meet again on June 7, 2011 at 2 pm EDT. At the face-to-face Executive Committee meeting, Chair S. Andrews will ask for the Executive Committee’s authorization to hold a face-to-face meeting.

**Adjourn**
Meeting adjourned at 3:10 pm EDT.