



**Interstate Commission for Adult Offender Supervision**

**Executive Committee Meeting MINUTES**

**1:30 pm ET • September 18, 2023 • Norfolk, VA**

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**Members in Attendance:**

1. Mary Kay Hudson (IN), Chair
2. Mac Pevey (WA), Vice-Chair,
3. Gary Roberge (CT), Treasurer
4. Taryn Link (AK), West Region Chair
5. Sally Kreamer (IA), Compliance Committee Chair
6. Susan Gagnon (ME), Rules Committee Chair
7. Julie Kempker (MO), South Region Chair
8. Amy Vorachek (ND), Midwest Region Chair
9. Joselyn López (WI), Training, Education, and Public Relations Committee Chair
10. Dale Crook (VT), East Region Chair
11. Jeremiah Stromberg (OR), Past-Chair, Ex-Officio
12. Suzanne Brooks (OH), DCA Liaison Chair, Ex-Officio
13. John Gillis (NOVA), Victim Representative, Ex-Officio

**Members not in Attendance:**

14. Chris Moore (GA), Information Technology Chair

**Staff:**

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Allen Eskridge, Policy and Operations Director
4. Xavier Donnelly, ICOTS Project Manager
5. Mindy Spring, Administrative and Training Coordinator
6. Drake Greeott, Web Development Manager

**Guests:**

1. Tim Strickland (FL)
2. Tina Hurley (MA)

**Call to Order**

Chair M. Hudson (IN) called the meeting to order at 1:29 pm ET; ten voting members were present; a quorum was established.

**Agenda and Minutes**

**Commissioner M. Pevey (WA) moved to approve the agenda as presented. Commissioner G. Roberge (CT) seconded. Agenda approved as presented.**

**Commissioner S. Kreamer (IA) moved to approve the minutes from the July 19, 2023, meeting as drafted. Commissioner G. Roberge (CT) seconded. Minutes approved as drafted.**

**Discussion**

*Compliance Committee Report:* Commissioner S. Kreamer (IA) stated that the Compliance Committee had not met since its July meeting. She continued that currently, only the State of Illinois was in non-compliance status. The Compliance Committee will discuss Illinois' latest data at its meeting on Wednesday.

Executive Director A. Lippert reminded the committee that Illinois was a bifurcated state. Its newly appointed commissioner, Melissa Smith, works for the parole side, while the non-compliance issues were on the probation side. She continued that Training Coordinator M. Spring met with Commissioner Smith and walked her through the dashboard reports.

The committee agreed that Commissioner Smith needs to understand that as the commissioner, she has the authority to compel probation to come in compliance with ICAOS Rules. The committee decided to reach out to Commissioner Smith to provide encouragement and support.

*DCA Liaison Committee report:* DCA S. Brooks (OH) stated that even though the DCA Liaison Committee had not met since the last Executive Committee meeting, the committee held round table forums for DCAs in preparation for the Collaborative Problem-Solving session that would be held at the Annual Business Meeting. At the forums, the DCAs discussed the commissioner & DCA relationship and handling compliance issues; nationwide warrants and challenges with judges; as well as Rule 3.103, its purpose and application to ensure seamless supervision.

DCA S. Brooks (OH) continued that as a follow-up to the DCA Dashboard Warrant Management training in February 2023, the DCA Liaison Committee held a warrant execution training in August. This training showed that there was still work to do in assisting states with warrant tracking. DCA S. Brooks (OH) encouraged the DCA region chairs to keep conversations going in this area.

After the business meeting, the committee will focus on launching the DCA Success Program and providing training for external stakeholders.

*Finance Committee Report:* Commissioner G. Roberge (CT) stated that the Commission finished the fiscal year slightly under budget. The Commission has one state that is delinquent on their dues payment (Puerto Rico) and four others who operate on a different fiscal year. Total Vanguard is \$2,428K, which is 1.08% decrease from last month and 9.31% increase from last August. Total savings are \$1,278K, which is 14.9% increase from last month and 20.7% decrease from last year.

The Commission completed its fiscal audit in August. The auditors reviewed Commission's policies, accounting measures, personnel practices, committee minutes, as well as verified risk measures at the national office. As a result, the Commission received a clean and unmodified report. Commissioners can find the auditor's report in the FY23 Annual Report.

Commissioner G. Roberge (CT) suggested looking into different federal funding and grants to support the ICOTS redesign project's cost.

*Technology Committee Report:* Executive Director A. Lippert gave an update on the status of the ICOTS migration project. User Acceptance Testing (UAT) was conducted from August 28 to September 8, 2023. No issues were found by the testing group or the national office.

Executive Director A. Lippert provided an overview of the migration process and announced that the final cut-over will occur over the weekend of October 7th through 8th, 2023. ICOTS will be taken offline at 6 pm ET on October 6th. Normal compact business will resume in ICOTS at 6 am ET on October 9th.

Executive Director A. Lippert continued that the new ICOTS vendor, Optimum, suggested upgrading the system's database software from Oracle (\$80K) to Enterprise (\$250k). The new software provides the performance, availability, scalability, and security required for applications such as high-volume online transaction processing (OLTP) applications, query-intensive data warehouses, and demanding Internet applications. Executive Director A. Lippert is working with Optimum on other solutions to avoid the added cost.

*Training Committee Report:* Commissioner J. López (WI) stated that the committee met on July 27 and discussed the DCA toolkit, ABM collaborative problem-solving session, warrant execution training, as well as commissioner dashboards and a draft New York best practice for warrants. She thanked the national office for the job well done on redesigning the training tools on the website.

Commissioner J. López (WI) stated that the Training Committee and the DCA Liaison Committee worked hard on the interactive Collaborative Problem-Solving session. The session will take place tomorrow morning.

After the business meeting, the Training Committee will focus on the stakeholders' training. She asked the committee members to email her their suggestions if any.

The committee supported the Training Committee initiative to focus on the stakeholders' training. Specifically, the committee suggested putting together a one-page document with relevant Commission information; creating a document outlining stakeholders' legal liability; as well as training Compat staff in how to respond to outside stakeholders to yield the best results.

*Rules Committee Report:* Commissioner S. Gagnon (ME) stated that the Rules Committee will present the proposed rule amendment as well as the proposals that are not being considered at this year's business meeting at tomorrow's session. She noted that the Rules Committee will be missing two members - Commissioner Moore (GA) and Commissioner Maccarone (NY) – who were not able to attend the meeting.

She reminded the committee that the Public Hearing will take place later today.

*East Region Report:* Commissioner D. Crook (VT) stated that the East Region had a few new commissioners. In addition, the region had some compliance issues that have been resolved. The region had engaging discussions on the justice reinvestment initiative.

*Midwest Region Report:* Commissioner A. Vorachek (ND) stated that the Midwest Region had not met since the last Executive Committee meeting. The meeting will meet again at the ABM.

*South Region Report:* Commissioner J. Kempker (MO) stated that the South Region had not met since the last Executive Committee meeting. The region will hold its region chair election at its next meeting, as she plans to retire in November 2023.

*West Region Report:* Commissioner T. Link (AK) stated that the West Region has not met since the last Executive Committee meeting. The region will meet again at the ABM.

*ABM Planning Workgroup Report:* Commissioner M. Pevey (WA) stated that the ABM workgroup with the Training Committee and the DCA Liaison Committee with the national office's assistance produced a good agenda, with interactive and engaging content during the non-institute year.

*Victims Advocate:* Victims Advocate J. Gillis (NOVA) thanked the Executive Committee members and the national office staff for their support. He reminded the committee that September 25 is the National Day of Remembrance for Homicide Victims.

*Executive Director Report:* Executive Director A. Lippert thanked the national office staff for their hard work preparing for the annual business meeting. She presented her report to the committee:

- Total Annual Business Meeting’s attendance - 148 ppl
- The following states will not be represented at the general session – Alabama, Georgia, Montana, Puerto Rico, Oklahoma, and Wyoming.
- Six ex-officio members will be in attendance at the business meeting –
  - American Probation and Parole Association (APPA)
  - Association of Prosecuting Attorneys (APA)
  - Conference Of State Court Administrators (COSCA)
  - Interstate Commission for Juveniles (ICJ)
  - National Conference of State Legislatures (NCSL)
  - National Organization for Victim Assistance (NOVA)
- Featured speakers are Dr. Alexandra Walker, Alliance for Community and Justice Innovation, who will present on leadership and implementation science and Emily Hitchings, Director of Agency Partnerships, Brower Psychological Police & Public Safety Services, who will present on resilience and grittiness.
- New commissioners: Tracy Hudrlik (MN); Melissa Smith (IL); Megan Milner (KS); and Jason Johnson (CA).
- Executive Director A. Lippert attended the Training Institute for the American Probation and Parole Association (APPA) in New York, NY.
- Executive Director A. Lippert and Policy and Operations Director A. Eskridge attended the National Institute of Corrections’ meeting for probation and parole executives. At the meeting, there was a lot of discussion on separating cultural issues and policy issues and addressing them appropriately. She continued that Training Coordinator M. Spring and she will attend ACJI’s leadership program to focus on identifying elements that constitute the Compact’s culture.
- Executive Director A. Lippert reminded the committee about its initiative from the Spring face-to-face meeting. In 2011 and 2017, the Commission explored the feasibility of incorporating effective classification criteria such as risk and need assessments, responsivity, and professional discretion into the interstate compact transfer process. While it was decided that using these evidence-based principles to determine eligibility for interstate transfer was not feasible, there has been continued consensus that the Commission should explore their use in the return process.

The Executive Committee supported the idea and decided to form a workgroup. Commissioner Link (AK), Commissioner Stromberg (OR), Commissioner Vorachek (ND), Commissioner Crook (VT), Commissioner López (WI), and DCA Brooks (OH) volunteered to serve on the workgroup to complete the following:

- Align the Compact’s training materials and resources with risk, need, and responsivity principles.
- Determine the feasibility of incorporating risk, need, and responsivity principles in the decision-making process for retaking.

- Determine what rules would be impacted by this change and prepare draft proposals for the rule committee’s consideration.
- Address any concerns regarding the dependability of applying these principles to the decision-making process.
- Executive Director A. Lippert shared with the committee a dispute between Illinois and Arizona about a transfer case with the same sex marriage. Arizona agreed to accept the case as discretionary “because the Compact does not recognize same sex marriage at this time.” She continued that the Compact recognized same sex marriages and cited the federal legislation that requires all states to recognize same-sex marriages and allows for private right of actions if the right was violated. She advised the Arizona Commissioner accordingly.
- In August, an Atlanta-based grand jury indicted Donald Trump on state charges stemming from the alleged efforts to overturn the former president’s 2020 electoral defeat. Taking into consideration that Mr. Trump has residences in New York and Florida, Executive Director A. Lippert advised the committee members that Mr. Trump could be transferring through the Interstate Compact. She noted that members of the media may reach out to the officers or individual committee members for comments. She advised the committee members to reach out to their media communication directors to prepare their response in advance.

**Old/New Business**

There was no old/new business.

**Adjourn**

**Commissioner G. Roberge (CT) moved to adjourn. Commissioner D. Crook (VT) seconded.**

The meeting adjourned at 2:56 p.m. ET.

  
Mary Kay Hudson (Dec 27, 2023 09:38 EST)







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Final Audit Report

2023-12-27

Created:	2023-12-22
By:	Barno Saturday (bsaturday@interstatecompact.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIxQZW2rUQNExy48W1gPjkMLZKcVU5t7

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2023-12-22 - 6:40:37 PM GMT- IP address: 162.221.219.109
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2023-12-22 - 6:41:02 PM GMT
-  Email viewed by mk.hudson@courts.in.gov  
2023-12-27 - 2:38:17 PM GMT- IP address: 104.47.58.254
-  Signer mk.hudson@courts.in.gov entered name at signing as Mary Kay Hudson  
2023-12-27 - 2:38:36 PM GMT- IP address: 131.239.44.24
-  Document e-signed by Mary Kay Hudson (mk.hudson@courts.in.gov)  
Signature Date: 2023-12-27 - 2:38:38 PM GMT - Time Source: server- IP address: 131.239.44.24
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