



Interstate Commission for Adult Offender Supervision

Technology Committee Meeting MINUTES

August 2, 2023 · 1:00 pm ET
Video conference

Members in Attendance:

1. Chris Moore (GA), Chair
2. Taryn Link (AK)
3. Mac Pevey (WA)
4. Dan Blanchard (UT)
5. Suzanne Brooks (OH), Ex-Officio

Members not in Attendance:

1. Joselyn López (WI)
2. Andrew Zavaras (CO)
3. Steve Turner (KY)
4. Joe Kuebler (GA), Ex-Officio
5. Jordan McKinley (WV), Ex-Officio

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Mindy Spring, Training Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Greeott, Web Development Manager

Call to Order

Chair C. Moore (GA) called the meeting to order at 1:11PM ET. 4 voting members were present, a quorum was established.

Approval of Agenda and Minutes

Commissioner M. Pevey (WA) moved to approve the agenda as presented. Commissioner T. Link (AK) seconded. Agenda approved.

Commissioner M. Pevey (WA) moved to approve the minutes from April 20, 2023, meeting as drafted. Commissioner D. Blanchard (UT) seconded. Minutes approved.

Discussion

Chair C. Moore (GA) updated the Committee on the migration status of the ICOTS system. The timetable has been delayed due to issues with the name search function. The development team anticipates resolving the issue over the next couple of weeks allowing user acceptance testing to occur by mid to late August. There is high confidence that the deadline can be met.

Chair C. Moore (GA) inquired if there would be a larger project that might arise following the migration.

Ex. Director Lippert stated that there would be opportunities in the future for further development based on the availability of financial support. She further indicated that additional information regarding the project, including the final cut-over date, would be provided as those details become available.

Old/New Business

Ex. Director Lippert indicated that a new support feature had been developed.

M. Spring noted that work had been ongoing to update the support site for compact administrators and other compact staff. Part of the new development has been the deployment of an AI help-bot on the site in lieu of a static search box. There are quick links that can help find articles of importance and other resources available with easy access.

Chair C. Moore (GA) thanked the national office for its continued work to make the daily job of administrators easier.

Adjourn

Commissioner M. Pevey (WA) moved to adjourn. Chair C. Moore (GA) adjourned the meeting without objection at 1:25PM ET.