



Interstate Commission for Adult Offender Supervision

Rules Committee Meeting MINUTES

**August 31, 2023 - 2:00 pm ET
Video Conference**

Members in Attendance:

1. Susan Gagnon (ME), chair
2. Chris Moore (GA), vice-chair
3. Brook Mamizuka (HI)
4. Roberta Cohen (NM)
5. Amy Vorachek (ND)
6. Robert Maccarone (NY)
7. Katrina Ransom (OH)
8. Matt Reed (PA), Ex-Officio
9. Brenna Kojis (WI), Ex-Officio
10. Tom Travis, Legal Counsel, Ex-Officio

Members not in Attendance:

1. Martha Danner (MD)
2. Timothy Strickland (FL), Ex-Officio

Guests:

1. Kelly Palmateer (NY)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Director of Operations & Policy
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair S. Gagnon (ME) called the meeting to order at 2:00 pm ET. Executive Director A. Lippert called the roll. Seven voting members were present, a quorum was established.

Approval of Agenda and Minutes

Commissioner R. Maccarone (NY) moved to approve the agenda as presented. Commissioner K. Ransom (OH) seconded. Agenda approved without objection.

Commissioner A. Vorachek (ND) moved to approve the minutes from the June 27, 2023, meeting as drafted. Commissioner C. Moore (GA) seconded. Minutes approved as drafted.

Discussion

ABM Rule Proposal Presentation: The committee reviewed an outline for the rule proposal presentation at the upcoming Annual Business Meeting. The session is scheduled for one hour and 15 minutes. The session's objective is to introduce the rule proposal that will be considered by the Commission during the General Session. In addition, the committee will present on the rules committee's support or opposition to the proposal, as well as its practical implications. The session will also cover proposals that were withdrawn for further consideration and revisions. The session will be interactive and include ARS polling questions.

1. Welcome and Introductions (**S. Gagnon**)
2. Revised Rules guide (5 minutes) (**S. Gagnon**)
 - o Revised this year. (Handout)
 - o Rulemaking is a two-year process.
 - Potential rule amendments should be vetted through DCAs in the first year and taken to the regions in the second year.
 - Following this ABM, DCAs should be preparing any prospective 2025 ABM rule amendments to present to the regions in 2024.
 - The deadline for rule proposals is February 1 in odd numbered years. (Next deadline is February 1, 2025)
3. 2023 Proposal-Rule 5.108 Probable Cause Hearing in Receiving State (20 minutes) (**R. Cohen and B. Mamizuka**)
 - o Summary: Changing 'shall' to 'may' in subsection (f)
 - o Comments Received:
 - Comments supporting amendment (**C. Moore**)
 - Comments against amendment (**K. Ransom**)

The committee will cover withdrawn proposals during the remaining time of the session.

4. 1.101 Supervision (**B. Kojis**)
 - o Present Rule proposal and why it was not recommended.
5. 5.105 (**A. Vorachek**)
 - o Present Rule proposal and why it was not recommended.
6. 5.108 (M. Reed)
 - o Present Rule proposal and why it was not recommended.
7. 4.101-1 (T. Strickland)
 - o Present Rule proposal and why it was not recommended.
8. 5.101-2 (M. Danner)
 - o Present Rule proposal and why it was not recommended.

Executive Director A. Lippert noted that committee members should contact her or Mindy Spring if they have any questions about their part of the presentation.

Commissioner R. Maccarone (NY) suggested codifying the number of times regions must meet throughout a year, as most rule proposals would come from regional discussions.

Old/New Business

There was no old/new business.

Adjourn

Commissioner R. Maccarone (NY) moved to adjourn. Commissioner C. Moore (GA) seconded.

The meeting adjourned at 2:26 pm ET.